



Voting Members

Jerry Gladbach
Chair

Donald Dear
1st Vice-Chair

Gerard McCallum
2nd Vice-Chair

Kathryn Barger
Richard Close
Margaret Finlay
John Mirisch
Holly Mitchell
Vacant
(City of Los Angeles)

Alternate Members

Lori Brogin-Falley
Janice Hahn
David Lesser

Vacant
(City of Los Angeles)
Vacant
(Cities in Los Angeles
County)

Staff

Paul Novak
Executive Officer

Adriana Romo
Deputy Executive Officer

Amber De La Torre
Doug Dorado
Adriana Flores
Michael Henderson
Alisha O'Brien

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www.lalafco.org

LIVE VIRTUAL COMMISSION MEETING

LOCAL AGENCY FORMATION COMMISSION

Wednesday, April 14th, 2021
9:00 a.m.

This meeting will be conducted as a virtual meeting with telephone 1-415-655-0001 (Access Code: 145 984 1027) and web access (<https://lacountyboardofsupervisors.webex.com/lacountyboardofsupervisors/onstage/g.p hp?MTID=ed4f0b7ed5fca890b51d176836bd64c85>), pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20, under the modified laws of the Ralph M. Brown Act for the COVID-19 emergency, as well as the County of Los Angeles "Safer at Home Order for Control of COVID-19".

FOR MEMBERS OF THE PUBLIC

TO LISTEN BY TELEPHONE AND PROVIDE PUBLIC COMMENT DIAL:

1-415-655-0001
Access Code: 145-984-1027 (English)

OR TO LISTEN VIA WEB AND PROVIDE COMMENT:

<https://lacountyboardofsupervisors.webex.com/lacountyboardofsupervisors/onstage/g.ph p?MTID=ed4f0b7ed5fca890b51d176836bd64c85>

TO PROVIDE WRITTEN PUBLIC COMMENT: Any interested person may submit written opposition or comments by email at info@lalafco.org prior to the conclusion of the Commission Meeting or by mail to the LAFCO Office at 80 S. Lake Avenue, Suite 870, Pasadena, CA 91101, no later than 5:00 p.m. on the business day preceding the date set for hearing/proceedings in order to be deemed timely and to be considered by the Commission. Any written opposition and/or comments will be read during the meeting for a maximum of three (3) minutes per comment, per item.

The entire agenda package and any meeting related writings or documents provided to a majority of the Commissioners after distribution of the agenda package, unless exempt from disclosure pursuant to California Law, are available at www.lalafco.org

1. **CALL MEETING TO ORDER**
2. **PLEDGE OF ALLEGIANCE WILL BE LED BY CHAIR GLADBACH**
3. **DISCLOSURE OF CAMPAIGN CONTRIBUTION(S)**
4. **SWEARING-IN OF SPEAKER(S)**
5. **INFORMATION ITEM(S) – GOVERNMENT CODE §§ 56751 & 56857 NOTICE**

- a. None.

6. **CONSENT ITEM(S)**

All matters are approved by one motion unless held by a Commissioner or member(s) of the public for discussion or separate action.

- a. Approve Minutes of March 10, 2021.
- b. Approve Operating Account Check Register for the month of March 2021.
- c. Receive and file Update on Pending Proposals.
- d. Annexation No. 1096 to the Santa Clarita Valley Sanitation District of Los Angeles County, and California Environment Quality Act (CEQA) exemption.
- e. Annexation No. 1099 to the Santa Clarita Valley Sanitation District of Los Angeles County, and California Environment Quality Act (CEQA) exemption.
- f. Annexation No. 1100 to the Santa Clarita Valley Sanitation District of Los Angeles County, and California Environment Quality Act (CEQA) exemption.

7. **PUBLIC HEARING(S)**

- a. Annexation No. 1095 to the Santa Clarita Valley Sanitation District of Los Angeles County, and Mitigated Negative Declaration.
- b. Recommended Final Budget for Fiscal Year 2021-22.

8. **PROTEST HEARING(S)**

- a. None

9. **OTHER ITEMS**

- a. Oral Report of Summary of Recommendations for Final Action on Executive Officer Salary; Proposed Contract Amendment No. 3 to Executive Officer Employment Agreement.
- b. Sativa Water System: County of Los Angeles Request to Extend the Interim Operating Period; and California Environmental Quality Act (CEQA) exemption.

10. **LEGISLATION**

- a. Legislative Update

11. **MISCELLANEOUS CORRESPONDENCE**

- a. Letter of March 11, 2021, from Los Angeles City Selection Committee Deputy Secretary Twila P. Kerr to LAFCO Executive Officer Paul A. Novak concerning the re-appointment of Margaret Finlay for a four-year term.

12. **COMMISSIONERS' REPORT**

Commissioners' questions for staff, announcements of upcoming events and opportunity for Commissioners to briefly report on their LAFCO-related activities since last meeting.

13. **EXECUTIVE OFFICER'S REPORT**

Executive Officer's announcement of upcoming events and brief report on activities of the Executive Officer since the last meeting.

- a. Written Update
- b. Verbal Update

14. **PUBLIC COMMENT**

This is the opportunity for members of the public to address the Commission on items not on the posted agenda, provided that the subject matter is within the jurisdiction of the Commission. Speakers are reminded of the three-minute time limitation.

15. **FUTURE MEETINGS**

May 12, 2021
June 9, 2021
July 14, 2021

16. **ADJOURNMENT**



DRAFT

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www.lafco.org

MINUTES OF THE LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES
LIVE VIRTUAL MEETING

March 10, 2021

Present:

Jerry Gladbach, Chair

Richard Close
Donald Dear
Margaret Finlay
Gerard McCallum
John Mirisch
Holly Mitchell

Lori Brogin-Falley, Alternate
Michael Davitt, Alternate
David Lesser, Alternate
Mel Matthews, Alternate

Paul Novak, Executive Officer
Tiffani Shin, Legal Counsel

Absent:

Kathryn Barger
Janice Hahn, Alternate

Vacant:

City of Los Angeles, Member
City of Los Angeles, Alternate Member

1 CALL MEETING TO ORDER

The meeting was called to order at 9:02 a.m. as a live virtual Commission meeting, with public comment accepted via email or phone through the conclusion of public testimony.

2 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Chair Gladbach.

CHAIR ANNOUNCEMENT

Chair Gladbach requested that Closed Session (CS-1) will be moved to the end of the meeting. The Commission had no objections.

Chair Gladbach indicated that Commissioner Finlay was re-elected by the City Selection Committee to serve another 4-year term.

3 DISCLOSURE OF CAMPAIGN CONTRIBUTION(S)

The Executive Officer (EO) read an announcement, asking if any Commissioners had received a campaign contribution that would require disclosure or any other issue requiring recusal from any item on today's agenda (None).

ANNOUNCEMENT

The EO noted that today's meeting was conducted pursuant to the provisions of the Governor's Executive Orders No-25-20 and N-29-20, under the modified laws of the Ralph M. Brown Act for the COVID-19 emergency, as well as the County of Los Angeles "Safer at Home Order for Control of COVID-19." LAFCO's legal counsel reviewed the notifications and agenda and has confirmed that the conduct of the meeting is consistent with State law as modified by the Governor and County orders.

The EO noted that all public hearing notices, and the agenda, clearly stated that interested persons were afforded the opportunity to submit written opposition or comments by email, or via United States mail. For any communications received after the agenda was posted, staff has forwarded copies via e-mail to the Commission (None). LAFCO staff continued to monitor e-mail and comments received during the meeting and prior to the conclusion of each hearing item were read to the Commission (None).

4 SWEARING-IN OF SPEAKER(S) AND PUBLIC TESTIMONY/COMMENT

The EO swore in one (1) member of the audience who planned to testify.

5 INFORMATION ITEM(S) – GOVERNMENT CODE §§ 56751 & 56857 NOTICE

None.

The Commission moved to Agenda Item 7.b.

7 PUBLIC HEARING(S)

The following item was called up for consideration:

- b. Draft Municipal Service Review (MSR) and Sphere of Influence (SOI) Update for the Cities of La Mirada and Whittier.

The EO summarized the staff report on this item.

Jim Simon (Principal, RSG) summarized his presentation on the Draft Municipal Service Review (MSR) and Sphere of Influence (SOI) Update for the Cities of La Mirada and Whittier.

The Commission took the following actions:

- Adopted and approved the MSR (Cities of La Mirada and Whittier Municipal Service Reviews and Sphere of Influence Updates Draft Final dated March 2, 2021);
- Adopted the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving MSR 2020-08 –Municipal Service Review and Sphere of Influence Update for the Cities of La Mirada and Whittier, which amends the existing Sphere of Influence of the City of Whittier); Resolution No. 2021-02RMD.
- Adopted the Proposed SOI Map for the City of Whittier;
- Reconfirmed the existing SOI for the City of La Mirada, and adopted the Proposed SOI Map for the City of La Mirada, which shows that reconfirmation; and
- Directed the Executive Officer to add the words “Amended March 10, 2021” to the official LAFCO SOI maps for the City of La Mirada and the City of Whittier.

MOTION: McCallum SECOND: Finlay APPROVED: 7-0-0
AYES: Close, Dear, Finlay, McCallum, Mirisch, Mitchell, Gladbach
NOES: None.
ABSTAIN: None.
ABSENT: Barger

The Commission returned to Agenda Item No. 6.

6 CONSENT ITEM(S)

The Commission took the following actions under Consent Items:

- a. Approved Minutes of February 10, 2021.
- b. Approved Operating Account Check Register for the month of February 2021.
- c. Received and filed update on Pending Proposals.

MOTION: Finlay SECOND: Dear APPROVED: 7-0-0
AYES: Close, Dear, Finlay, McCallum, Mirisch, Mitchell, Gladbach
NOES: None.
ABSTAIN: None.
ABSENT: Barger

7 PUBLIC HEARING(S)

The following item was called up for consideration:

- a. Proposed Draft Budget for Fiscal Year 2021-22.

The EO summarized the staff report on this item.

The Commission took the following actions:

- Approved the Proposed Draft Budget for Fiscal Year 2021-22;
- Pursuant to Government Code Section 56381, directed staff to forward the Proposed Budget for Fiscal Year 2021-22 to the County of Los Angeles, as well as the 88 cities and 51 independent special districts in Los Angeles County, for their comment; and
- Set April 14, 2021, for hearing on adoption of the Recommended Final Budget for Fiscal Year 2021-22

MOTION: Dear SECOND: Finlay APPROVED: 7-0-0
AYES: Close, Dear, Finlay, McCallum, Mirisch, Mitchell, Gladbach
NOES: None.
ABSTAIN: None.
ABSENT: Barger

8 PROTEST HEARING(S)

None.

9 OTHER ITEMS

None.

10 LEGISLATION

The following item was called up for consideration:

- a. Legislative Update.

The EO summarized the staff report on this item.

The Commission took the following actions:

- Received and filed the Legislative Update; and
- Took a “SUPPORT” position relative to the Assembly Local Government Committee (ALGC) Omnibus Bill relative to the seven (7) items proposed by the CALAFCO Legislative Committee and the eight (8) items proposed by the Working Group, and authorized the Chair to sign letters documenting this position, and directed staff to convey this support to the Governor, legislators, and other stakeholders.

MOTION: McCallum SECOND: Finlay APPROVED: 7-0-0
AYES: Close, Dear, Finlay, McCallum, Mirisch, Mitchell, Gladbach
NOES: None.
ABSTAIN: None.
ABSENT: Barger

11 MISCELLANEOUS CORRESPONDENCE

None.

12 COMMISSIONERS' REPORT

None.

13 EXECUTIVE OFFICER'S REPORT

- a. Written Update
- b. Verbal Update

The EO summarized the EO report on this item.

The Commission took the following action:

- Received and filed the Executive Officer's Report.

MOTION: McCallum SECOND: Finlay APPROVED: 7-0-0
AYES: Close, Dear, Finlay, McCallum, Mirisch, Mitchell, Gladbach
NOES: None.
ABSTAIN: None.
ABSENT: Barger

14 FUTURE MEETINGS

April 14, 2021
May 12, 2021
June 9, 2021

15 FUTURE AGENDA ITEMS

None.

CS-1

The Commission convened in Closed Session to consider CS-1.

Tiffani Shin, Legal Counsel, announced that the Commission will go to Closed Session, as listed on the Agenda: CS-1, Public Employee Performance Evaluation (Government Code § 54957) Title: Executive Officer and Conference with Labor Negotiator: Designated Representative, Chair Gladbach and the Executive Officer, an Unrepresented Employee (Government Code § 54957.6).

Pursuant to Government Code § 54957 and § 54957.6, the Commission recessed to Closed Session at 9:36 a.m.

Present: Commissioners Brogin-Falley (Alt.), Close, Davitt (Alt.), Dear, Finlay, Gladbach, Lesser (Alt.), Matthews (Alt.), McCallum, Mirisch, Mitchell, Carole Suzuki (Legal Counsel), Tiffani Shin (Legal Counsel).

Absent: Commissioners Barger, Hahn (Alt.).

The Commission reconvened from Closed Session at 10:07 a.m.

Present: Close, Davitt (Alt.), Dear, Gladbach, Lesser (Alt.), Matthews (Alt.),
McCallum, Mirisch, Mitchell, Carole Suzuki (Legal Counsel), Tiffani Shin
(Legal Counsel).

Absent: Commissioners Barger, Brogin-Falley (Alt.), Finlay, Hahn (Alt.).

Tiffani Shin, Legal Counsel, stated there was no reportable action under the Brown Act.

16 ADJOURNMENT MOTION

On motion by Chair Gladbach, the live virtual meeting was adjourned at 10:08 a.m.

Respectfully submitted,

Paul Novak, AICP
Executive Officer

11:28 AM
04/01/21
Cash Basis

LA LAFCO
Register Report
March 2021

Type	Date	Num	Name	Paid Amount	Balance
Mar 21					
Bill Pmt -Check	03/02/2021	10888	ATT	0.00	0.00
Bill Pmt -Check	03/02/2021	10889	Bank of America*	0.00	0.00
Bill Pmt -Check	03/02/2021	10890	LACERA	0.00	0.00
Bill Pmt -Check	03/02/2021	10891	Motor Parks	0.00	0.00
Bill Pmt -Check	03/02/2021	10892	Promac Image Syst...	0.00	0.00
Bill Pmt -Check	03/02/2021	10893	Quadient Finance U...	0.00	0.00
Bill Pmt -Check	03/02/2021	10894	Wells Fargo	0.00	0.00
Bill Pmt -Check	03/02/2021	10888	ATT	0.00	0.00
Bill Pmt -Check	03/02/2021	10888	ATT	-227.66	-227.66
Bill Pmt -Check	03/02/2021	10889	Bank of America*	0.00	-227.66
Bill Pmt -Check	03/02/2021	10890	LACERA	0.00	-227.66
Bill Pmt -Check	03/02/2021	10891	Motor Parks	0.00	-227.66
Bill Pmt -Check	03/02/2021	10892	Promac Image Syst...	-26.29	-253.95
Bill Pmt -Check	03/02/2021	10893	Quadient Finance U...	0.00	-253.95
Bill Pmt -Check	03/02/2021	10893	Yvonne Green CPA	0.00	-253.95
Bill Pmt -Check	03/02/2021	10889	Bank of America*	-136.93	-390.88
Bill Pmt -Check	03/02/2021	10890	LACERA	-15,280.69	-15,671.57
Bill Pmt -Check	03/02/2021	10891	Motor Parks	-630.00	-16,301.57
Bill Pmt -Check	03/02/2021	10893	Quadient Finance U...	-250.00	-16,551.57
Bill Pmt -Check	03/02/2021	10894	Wells Fargo	-385.89	-16,937.46
Bill Pmt -Check	03/02/2021	10895	Yvonne Green CPA	-300.00	-17,237.46
Bill Pmt -Check	03/02/2021	10896	Eide Bailly	-413.75	-17,651.21
Check	03/03/2021	WIRE	TRPF 80 South Lak...	-9,518.72	-27,169.93
Check	03/05/2021	ADP	ADP	-172.38	-27,342.31
Bill Pmt -Check	03/15/2021	10897	Charter Communica...	-491.11	-27,833.42
Bill Pmt -Check	03/15/2021	10898	CoreLogic	-28.80	-27,862.22
Bill Pmt -Check	03/15/2021	10899	CTS Clouds LLC	-637.50	-28,499.72
Bill Pmt -Check	03/15/2021	10900	Daily Journal	-338.30	-28,838.02
Bill Pmt -Check	03/15/2021	10901	FedEx	-66.57	-28,904.59
Bill Pmt -Check	03/15/2021	10902	LACERA-OPEB	-1,783.23	-30,687.82
Bill Pmt -Check	03/15/2021	10903	MetLife*	-693.00	-31,380.82
Bill Pmt -Check	03/15/2021	10904	RSG, Inc.	-855.00	-32,235.82
Bill Pmt -Check	03/15/2021	10905	Staples	-937.07	-33,172.89
Check	03/15/2021	DD	Ambar De La Torre	-2,131.02	-35,303.91
Check	03/15/2021	DD	Douglass S Dorado	-3,129.49	-38,433.40
Check	03/15/2021	DD	Adriana L Flores	-1,283.58	-39,716.98
Check	03/15/2021	DD	Michael E Henderson	-2,385.04	-42,102.02
Check	03/15/2021	DD	Paul A Novak	-5,888.07	-47,990.09
Check	03/15/2021	DD	Alisha O'Brien	-2,456.35	-50,446.44
Check	03/15/2021	DD	Adriana Romo	-3,891.75	-54,338.19
Check	03/15/2021	DD	Federal Tax Deposit	-3,897.61	-58,235.80
Check	03/15/2021	DD	State Income Tax	-1,135.31	-59,371.11
Check	03/19/2021	ADP	ADP	-141.66	-59,512.77
Check	03/31/2021	DD	Ambar De La Torre	-2,131.02	-61,643.79
Check	03/31/2021	DD	Douglass S Dorado	-3,129.49	-64,773.28
Check	03/31/2021	DD	Adriana L Flores	-1,406.43	-66,179.71
Check	03/31/2021	DD	Michael E Henderson	-2,385.05	-68,564.76
Check	03/31/2021	DD	Paul A Novak	-5,908.07	-74,472.83
Check	03/31/2021	DD	Alisha O'Brien	-2,456.36	-76,929.19
Check	03/31/2021	DD	Adriana Romo	-3,891.75	-80,820.94
Check	03/31/2021	DD	Federal Tax Deposit	-3,942.12	-84,763.06
Check	03/31/2021	DD	State Income Tax	-1,143.51	-85,906.57
Check	03/31/2021	61726...	Brogin-Falley Lori	-138.52	-86,045.09
Check	03/31/2021	DD	Richard Close	-138.52	-86,183.61
Check	03/31/2021	DD	Michael T Davitt	-277.05	-86,460.66
Check	03/31/2021	DD	Donald Dear	-138.53	-86,599.19
Check	03/31/2021	61726...	Margaret E Finlay	-138.52	-86,737.71
Check	03/31/2021	61726...	Edward G Gladbach	-138.53	-86,876.24
Check	03/31/2021	DD	David J Lesser	-138.52	-87,014.76
Check	03/31/2021	DD	Melvin L Mathews	-138.52	-87,153.28
Check	03/31/2021	DD	Gerard McCallum II	-138.53	-87,291.81
Check	03/31/2021	DD	John A Mirisch	-138.52	-87,430.33
Check	03/31/2021	DD	Holly J Mitchell	-124.86	-87,555.19
Check	03/31/2021	DD	Federal Tax Deposit	-275.47	-87,830.66
Mar 21				-87,830.66	-87,830.66

AGENDA ITEM NO. 6.c. April 14, 2021						
PENDING PROPOSALS As of March 23, 2021						
		LAFCO Designation	Applicant	Description	Status	Est. Date of Completion
1	DD	Annexation 2006-12 to Los Angeles County Waterworks District No. 40	Land Resource Investors	Annex 20 acres of vacant land located at the northeast corner of Avenue J and 37th Street East, City of Lancaster. Will be developed into 80 single family homes.	Incomplete filing: property tax transfer resolution, registered voter and landowner labels.	Unknown
2	DD	Annexation No. 2006-46 to Los Angeles County Waterworks District No. 40	New Anaverde, LLC	Annex 1,567 acres of vacant land located near Lake Elizabeth Road and Avenue S in the city of Palmdale. Will be developed into 313 single family homes.	Incomplete filing: CEQA, registered voter labels, landowner labels, and approved map and legal.	Unknown
3	DD	Annexation No. 2011-17 (2006-50) to Los Angeles County Waterworks District No. 40	Behrooz Haverim/Kamyar Lashgari	Annex 20.62 acres of vacant land located south of Avenue H between 42nd Street West and 45th Street West in the City of Lancaster. To be developed into single family homes	Incomplete filing: property tax transfer resolution, registered voter and landowner labels.	Unknown
4	DD	Annexation 2008-13 to Los Angeles County Waterworks District No. 40	Lancaster School Dist.	Annex 20.47 acres of vacant land located 2 miles west of the Antelope Valley fw. And the nearest paved major streets are ave. H. And Ave. I, in the City of Lancaster. For future construction of a school.	Need BOE fees to place on agenda for approval. Emailed district for fees on 4-18-17.	Unknown
5	DD	Reorganization 2010-04 Los Angeles County Waterworks District No. 29	Malitex Partners, LLC	Detach 88 acres of vacant land from the Las Virgenes Municipal Water District and annex same said territory to Los Angeles County Waterworks District No 29 and West Basin Municipal Water District. The project includes future construction of three homes and dedicates open space. The project site is located north of Pacific Coast Highway at the end of Murphy Way, in the unincorporated area adjacent to Malibu.	Notice of Filing sent 07-15-10. Incomplete filing: CEQA. EIR on hold 4-14-15. Applicant requested to keep this file open, pending details how to proceed with the project 04/29/15.	Unknown
6	DD	City of Palmdale Annexation 2010-05	City of Palmdale	49.6 acres located adjacent to residential properties to the southwest, southeast, and separated by the Amargosa Creek to the north.	Notice of Filing sent 1-3-11. Incomplete filing: property tax transfer resolution, insufficient CEQA, unclear pre-zoning ordinance, approved map and legal. Need to include DUC.	Unknown
7	DD	Reorganization 2011-16 (Tesoro del Valle)	Montalvo Properties LLC	Annexation to NCWD and CLWA SOI Amendments for both districts. 801.53 acres regional access is provided via Interstate 5 (I-5) for north/south travelers from the east, and State Route 126 (SR-126) for travelers from the west. The existing local thoroughfare that provides access to the proposed area is Copper Hill Drive, which can be accessed directly from Tesoro del Valle Drive or Avenida Rancho Tesoro.	Notice of Filing sent 05-31-11. Incomplete filing: property tax transfer resolution. Project has changed ownership. Need new application	Unknown
8	DD	City of Los Angeles Annexation 2011-27	Forestar Group	685 acres of uninhabited territory located east of Browns Canyon Road and northwest of Mason Ave, in the unincorporated area just north of the City of Los Angeles.	Notice of Filing sent 2-15-12. Incomplete filing: property tax transfer resolution, CEQA, pre-zoning ordinance, map of limiting addresses, list of limiting addresses, and approved map and legal.	Unknown

		LAFCO Designation	Applicant	Description	Status	Date Filed	Est. Date of Completion
9	DD	City of Palmdale Annexation 2011-19	City of Palmdale	405 acres of uninhabited territory located between Palmdale Blvd and Ave S and 80th and 85th Street East.	Notice of Filing sent 3-22-12 Incomplete filing; property tax transfer resolution, inadequate CEQA, maps of limiting addresses, list of limiting addresses, and approved map and legal. DUC adjacent	3/8/2012	Unknown
10	DD	Reorganization No. 2014-03 to the City of Calabasas	City of Calabasas	176± acres immediately north of and adjacent to the 101 freeway between the City of Calabasas and Hidden Hills.	Notice of Filing sent 1-8-15, Incomplete filing; property tax transfer resolution and approved map and legal.	12/10/2014	Unknown
11	DD	Annexation No. 2015-11 to the City of Palmdale (Desert View Highlands)	City of Palmdale	284 acres inhabited territory. Generally located north and south of Elizabeth Lake Road between Amargosa Creek and 10th street west, in Los Angeles County unincorporated territory surrounded by the City of Palmdale	Notice of Filing sent 9-22-15 Incomplete filing; property tax resolution, attachment 'A' plan for municipal services, CEQA (NOD), party disclosure, pre-zoning, map of limiting addresses, registered voter info	9/15/2015	Unknown
12	DD	Annexation No. 2015-10 to the City of Agoura Hills	City of Agoura Hills	117 acres uninhabited territory. Located northeast and southwest of Chesebro Road directly north of the Highway 101	Notice of Filing sent 11-3-15 Incomplete filing; property tax transfer resolution.	11/2/2015	Unknown
13	DD	Reorganization No. 2016-01 to the Las Virgenes Municipal Water District	Las Virgenes Municipal Water District	Detachment from West Basin Municipal Water District, and annexation to the Las Virgenes Municipal Water District. Both districts require SOI amendments. The territory consists of 26 single-family homes, generally located south of Cairnloch Street, west of Summit Mountain Way, all within the City of Calabasas.	Notice of Filing sent 04-19-16 Incomplete filing; property tax transfer resolution, and map and legal not approved.	2/22/2016	Unknown
14	AD	Annexation No. 2017-02 to the Newhall County Water District	Newhall County Water District	uninhabited territory, located west of the 5 freeway and north of the intersection of The Old Road and Calgrove Blvd.	Notice of Filing sent 06-21-17 Incomplete filing; property tax transfer resolution, CEQA, approved map and legal.	6/15/2017	Unknown
15	DD	Annexation No. 2017-09 to the Wilmington Cemetery District	Wilmington Cemetery District	inhabited territory around Wilmington	Notice of Filing sent 6-10-17 Incomplete filing; property tax transfer resolution	7/10/2017	Unknown
16	DD	Annexation No. 2018-06 to the San Gabriel Valley Mosquito and Vector Control District	San Gabriel Valley Mosquito and Vector Control District	77.55± acres of inhabited territory. The affected territory is located north of the intersection of Mountain Laurel Way and Highwood Court in the City of Azusa.	Notice of Filing Sent 11-1-18 Incomplete filing; property tax transfer resolution, missing map and legal, owners and registered voter labels	10/22/2018	Unknown
17	DD	Annexation No. 2018-12 to the City of Agoura Hills	City of Agoura Hills	82.58± acres of inhabited territory to the City of Agoura Hills. Area A of the affected territory is generally located east of the intersection of Liberty Canyon Road and Agoura Road and Area C is generally located west of the intersection of Liberty Canyon Road and Revere Way, in Los Angeles County unincorporated territory adjacent to the City of Agoura Hills	Notice of Filing sent 11-20-18 Incomplete filing; property tax transfer resolution, CEQA, map of limiting addresses, pre-zoning, register voter labels, approved map and geographic description.	11/19/2018	Unknown

		LAFCO Designation	Applicant	Description	Status	Date Filed	Est. Date of Completion
18	AD	Annexation 429 to District No. 14	Sanitation Districts	640.07± acres of uninhabited territory. The affected territory is located on the southeast corner of Sierra Highway and Columbia Way, all within the City of Palmdale.	Notice of Filing Sent 11-29-18 Incomplete filing: property tax transfer resolution.	11/28/2018	Unknown
19	DD	Reorganization No. 2019-01 to the City of Rancho Palos Verdes	Rajendra Makan	1.17± acres of uninhabited territory located along Re Le Chardlene, east of the intersection of Chandeleur and Rue Le Charlene, in the City of Los Angeles.	Notice of Filing Sent 5-14-19 Incomplete filing: property tax transfer resolution and approved map and legal.	5/14/2019	Unknown
20	DD	Annexation No 2019-07 to the Greater Los Angeles County Vector Control District (Entire City of Vernon)	City of Vernon	3,301± acres of inhabited territory, entire City of Vernon	Agenda 06-09-2021	7/23/2019	Jul-2021
21	DD	Annexation No. 2019-03 to the Santa Clarita Valley Water Agency	Santa Clarita Valley Water Agency	324± acres of uninhabited territory. The affected territory is generally located east and west of San Francisco Canyon Road approximately one mile north of the City of Santa Clarita, in Los Angeles County unincorporated territory near the City of Santa Clarita.	Agenda 05-12-2021	10/17/2019	Jun-2021
22	DD	Formation No. 2019-06 of the Lower Los Angeles River Recreation and Park District	City of South Gate	inhabited territory, along the Los Angeles River between Vernon and Long Beach	TTR/Auditors determination and approved map and geographic description.	10/2/2019	Unknown
23	AOB	Annexation No. 2019-08 to the Santa Clarita Valley Water Agency	Santa Clarita Valley Water Agency	349± acres of inhabited territory. The affected territory is generally located southwest of the intersection of Old Rock Road and Valencia Boulevard, in Los Angeles County unincorporated territory near the City of Santa Clarita.	Notice of Filing Sent 1-15-2020 Incomplete filing: property tax resolution, approved map and legal.	12/30/2019	Unknown
24	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1092	Sanitation Districts	3.77± acres of uninhabited territory. The affected territory is located on the south side of Soledad Canyon Road at Mammoth Lane, all within the City of Santa Clarita.	Notice of Filing Sent 01-30-20 Incomplete filing: property tax transfer resolution.	1/28/2020	Unknown
25	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1096	Sanitation Districts	5.11± acres of uninhabited territory. The affected territory is located on Sand Canyon Road approximately 400 feet south of Comet Way, all within the City of Santa Clarita.	Agenda, April 14, 2021	1/28/2020	Unknown
26	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1101	Sanitation Districts	2.5± acres of uninhabited territory. The affected territory is located on Arroyo Oak Lane approximately 300 feet south of Hasley Canyon, all within the unincorporated area of Los Angeles County.	Notice of Filing Sent 01-30-20 Incomplete filing: property tax transfer resolution.	1/28/2020	Unknown
27	AD	Annexation 434 to District no. 22	Sanitation Districts	1.21± acres of uninhabited territory. The affected territory is located on Dancove Drive approximately 100 feet northeast of the terminus of Greenville Drive, all within the City of West Covina.	Notice of Filing Sent 02-4-20 Incomplete filing: property tax transfer resolution.	2/4/2020	Unknown
28	DD	Reorganization No. 2020-01 to the City of Santa Clarita (Tesoro del Valle)	City of Santa Clarita	1609± acres of inhabited territory. The affected territory is generally located north of the intersection of Copper Hill Drive and Avenida Rancho Tesoro, in the Unincorporated area of Los Angeles County adjacent to the City of Santa Clarita.	Notice of Filing sent 02-18-20 Incomplete filing: property tax transfer resolution, approved map and legal. Reorg area within DUC.	1/27/2020	Unknown
29	AD	Annexation 436 to District no. 22	Sanitation Districts	6,356± acres of uninhabited territory. The affected territory is located on the north side of Mt. Olive Drive approximately 500 feet east of Woodlyn Lane, all within the City of Bradbury.	Notice of Filing Sent 03-12-20 Incomplete filing: property tax transfer resolution.	3/12/2020	Unknown
30	AD	Annexation 428 to District no. 14	Sanitation Districts	2.51± acres of uninhabited territory. The affected territory is located on the southwest corner of Avenue N and 10th Street West, all within the City of Palmdale.	Notice of Filing Sent 06-8-20 Incomplete filing: property tax transfer resolution.	5/28/2020	Unknown
31	AOB	Formation No. 2020-05 of the Inglewood Transportation Management Community Services District	City of Inglewood	5,804± acres (or 9.07± square miles) of inhabited territory, all within the City of Inglewood.	The Applicant requested (on 10-15-20) to postpone scheduling a hearing date on this proposal.	6/15/2020	Unknown

		LAFCO Designation	Applicant	Description	Status	Date Filed	Est. Date of Completion
32	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1094	Sanitation Districts	79.084± acres of uninhabited territory. The affected territory is located north of Antelope Valley Freeway west of Oak Springs Canyon Road and east of Soledad Canyon Road, all within the City of Santa Clarita.	Notice of Filing Sent 07-16-20 Incomplete filing; property tax transfer resolution.	6/30/2020	Unknown
33	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1095	Sanitation Districts	26.882± acres of uninhabited territory. The affected territory is located northwest of Sierra Highway, extending north of Dockweiler Drive, east of Oakleaf Canyon Drive, west of Antelope Freeway, all within the City of Santa Clarita.	Agenda, April 14, 2021	6/30/2020	Unknown
34	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1099	Sanitation Districts	2.077± acres of uninhabited territory. The affected territory is located on the west side of Sand Canyon Road south of Comet Way, all within the City of Santa Clarita.	Agenda, April 14, 2021	6/30/2020	Unknown
35	AD	Santa Clarita Valley Sanitation District of Los Angeles County Annexation 1100	Sanitation Districts	1.823± acres of uninhabited territory. The affected territory is located on Soledad Canyon Road approximately 400 feet north of Sandy Drive, all within the City of Santa Clarita.	Agenda, April 14, 2021	6/30/2020	Unknown
36	AD	Annexation 300 to District no. 15	Sanitation Districts	9.573± acres of uninhabited territory. The affected territory is located on Palm Hill Lane approximately 500 feet north of Deodar Lane, all within the City of Bradbury.	Notice of Filing Sent 10-05-20 Incomplete filing; property tax transfer resolution.	10/5/2020	Unknown
37	AD	Annexation 301 to District no. 15	Sanitation Districts	0.31 acres of uninhabited territory. The affected territory is located on Shrode Avenue approximately 550 feet east of California Avenue, all within the Unincorporated area of Los Angeles County.	Notice of Filing Sent 10-05-20 Incomplete filing; property tax transfer resolution.	10/5/2020	Unknown
38	AD	Annexation 437 to District no. 22	Sanitation Districts	0.31 acres of uninhabited territory. The affected territory is located on Covina Hills Road approximately 300 feet north of Rancho Creek Road, all within the City of Covina.	Notice of Filing Sent 10-05-20 Incomplete filing; property tax transfer resolution.	10/5/2020	Unknown

Staff Report

April 14, 2021

Agenda Item No. 6.d.

Annexation No. 1096 to the Santa Clarita Valley Sanitation District of Los Angeles County

PROPOSAL SUMMARY:

Size of Affected Territory:	5.11± acres
Inhabited/Uninhabited:	Uninhabited
Applicant:	Santa Clarita Valley Sanitation District of Los Angeles County
Resolution:	January 13, 2020
Application Filed with LAFCO:	January 28, 2020
Certificate of Filing:	March 16, 2021
Location:	The affected territory is located on Sand Canyon Road approximately 400 feet south of Comet Way.
City/County:	City of Santa Clarita
Affected Territory:	The affected territory is residential. The territory consists of one (1) existing single-family home. The topography is flat.
Surrounding Territory:	Surrounding territory is residential.
Landowners:	Lee & Kwila Seung
Registered Voters:	Four (4) registered voters as of February 28, 2018.
Purpose/Background:	For the District to provide off-site sewage disposal service.
Jurisdictional Changes:	The jurisdictional changes that result from this proposal include annexation to Santa Clarita Valley Sanitation District of Los Angeles County.

Within SOI:	The affected territory is within the Santa Clarita Valley Sanitation District SOI.
Waiver of Public Hearing:	Pursuant to Government Code § 56662(a), the Commission may waive notice and the public hearing for the annexation, because the proposal meets all of the following criteria: the affected territory is uninhabited; no affected local agency has submitted a written demand for a hearing within ten (10) days following the mailed hearing notice; and all owners of land within the affected have given their written consent to the proposal. Staff has therefore agendaized the Proposal on the Commission "Consent Item(s)" portion of the Agenda as Agenda Item 6.d.
California Environmental Quality Act (CEQA) Clearance:	The proposal is categorically exempt from CEQA pursuant to State CEQA Guidelines § 15319(a) because the annexation area consists of existing structures developed to the density allowed by the current zoning. A Categorical Exemption was adopted by the Santa Clarita Valley Sanitation District of Los Angeles County, as lead agency, on January 13, 2020.
Additional Information:	None.

CERTIFICATE OF FILING

Pursuant to Government Code § 56020.6, a Certificate of Filing (COF) is “the document issued by the executive officer that confirms an application for a change of organization or reorganization has met submission requirements and is accepted for filing.”

Upon reviewing the proposal for completeness, and pursuant to the requirements of Government Code § 56658, the Executive Officer issued the COF to the applicant on March 16, 2021. In conjunction with the issuance of the COF, the Executive Officer set the date of consideration as Wednesday, April 14, 2021.

FACTORS TO BE CONSIDERED PURSUANT TO GOVERNMENT § 56668:

a. Affected population, territory and adjacent areas:

The existing population is six (6) residents as of February 28, 2018. The population density is 1.17 persons per acre.

The estimated future population is six (6) residents (no anticipated change).

The affected territory is 5.11+/- acres. The affected territory is residential. The territory consists of one (1) existing single-family home.

The assessed valuation is \$1,018,525 as of January 21, 2020.

The per capita assessed valuation is 169,754.17.

On December 8, 2020, the County adopted a negotiated tax exchange resolution; all other involved public agencies have adopted a corresponding property tax transfer resolution.

The topography of the affected territory is flat.

There are no natural boundaries within or adjacent to the affected territory.

There are no drainage basins on or near the affected territory.

The affected territory is surrounded by populated areas on all sides.

The affected territory is likely to experience no growth in the next ten years. The adjacent areas are likely to experience no growth in the next ten years.

b. Governmental Services and Controls:

The affected territory includes one (1) existing single-family home which requires organized governmental services.

The present cost and adequacy of governmental services and controls in the area are acceptable. With respect to sanitary sewage disposal, other than service provided by the District, there is no other sewer service alternative. The Los Angeles County Department of Public Health prohibits the installation, alteration, or repair of any on-site wastewater treatment systems for any building for which connection to a public sewer system is available within 200 feet. Due to the proposed land uses within the annexation area and its proximity to existing sewer infrastructure, public sewer service is the only viable alternative for development to occur. The cost of sewage disposal by the District is relatively preferable since the annexation is relatively close to an existing public sewer system. Service by the District is environmentally superior in terms of wastewater treatment, effluent discharge, and impacts on surface water bodies and groundwater.

c. *Proposed Action and Alternative Actions:*

The proposed action will have no effect on adjacent areas. The proposed action will have no effect on mutual social and economic interests. The proposal has no impact of the local government structure of the County. There is no alternative to public sewage disposal. Service by the District is considered more reliable than septic systems. Service by the District is environmentally superior in terms of wastewater treatment, effluent discharge, and impacts on surface water bodies and groundwater.

d. *Conformity with Commission Policies on Urban Development and Open Space Conversion Policies:*

There are no conformance issues because the Commission has not adopted any policies relative to providing planned, orderly, efficient patterns of urban development.

There is no prime agricultural land within or adjacent to the affected territory. The proposal conforms with the objectives in Government Code §§ 56377(a) and 56377(b).

e. *Agricultural Lands:*

There are no effects on agricultural lands, as defined. None of the land within the affected territory is currently used for the purpose of producing an agricultural commodity for commercial purposes, land left fallow under a crop rotational program, or land enrolled in an agricultural subsidy or set-aside program. According to the California Department of Conservation, Division of Land Resource Protection, none of the land within the affected territory is subject to a Land Conservation Act (aka "Williamson Act") contract nor in a Farmland Security Zone (California Land Conservation Act 2012 Status Report).

f. *Boundaries:*

The boundaries of the affected territory have been clearly defined by the applicant, conform to lines of assessment or ownership, and have been reviewed and approved by LAFCO's GIS/Mapping Technician.

As a special district annexation, the proposal has no impact on existing city-county boundaries, nor does it create islands or corridors of unincorporated territory.

g. Regional Transportation Plan:

The Southern California Associated Governments (SCAG) adopted its 2016-2040 Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS) pursuant to Government Code § 65080. The closest highway to the annexation is part of the RTP and SCS's State Highway improved program. The Closest highway in the RTP/SCS is the Antelope Valley Freeway, which is approximately 3,700 feet from the affected territory.

h. Consistency with Plans:

The proposal is consistent with the existing City's General Plan designation of Non-Urban Residential (NU4).

The affected territory is not within the boundaries of any Specific Plan.

Pre-zoning is not a requirement for a special district proposal.

i. Sphere of Influence:

The affected territory is within the Sphere of Influence of the Santa Clarita Valley Sanitation District of Los Angeles County.

j. Comments from Public Agencies:

Staff did not receive any significant comments from public agencies or any resolutions raising objections from any affected agency.

k. Ability to Provide Services:

Although the affected territory is not currently served by the District, the area was included in the future service area that might be served by the District in its Sewer Facilities Plan. The District's future wastewater management needs were addressed in the 2015 Santa Clarita Joint Sewerage System Facilities Plan and Environmental Impact Report (EIR).

l. Timely Availability of Water Supplies:

There are no known issues regarding water supply or delivery. The affected territory is within the boundaries of the Santa Clarita Water Division which is the local water purveyor.

m. Regional Housing Needs:

As a special district annexation, the proposal will not affect any city, nor the county, in achieving their respective fair shares of the regional housing needs as determined by the Southern California Association of Governments (SCAG).

n. Comments from Landowners, Voters, or Residents:

Staff did not receive any significant comments from landowners, voters, or residents.

o. Land Use Designations

The proposal is consistent with the existing City's General Plan designation of Non-Urban Residential (NU4).

The proposal is consistent with the existing City's zoning designation of Santa Clarita Non-Urban Residential (SCNU4).

p. Environmental Justice:

The owners of real property within the affected territory have requested, in writing, that the District provide off-site sewage disposal service. Property owners of adjacent areas did not request such service, and/or were contacted by Sanitation District staff and were not interested in securing such service or did not respond. The proposal makes no representations on exclusions of peoples of any race, culture, and/or income with respect to the location of public facilities and public services.

There are no Disadvantaged Unincorporated Communities (DUCs) within or adjacent to the affected territory.

q. Hazard Mitigation Plan:

The City of Santa Clarita Local Hazard Mitigation Plan (revised September 15, 2015) establishes the County's emergency policies and procedures in the event of a disaster and addresses allocation of resources and protection of the public in the event of an emergency.

The Safety Element of the General Plan for the City of Santa Clarita (approved June 2011) addresses reduction of the potential risk of death, injuries, and economic damages resulting from natural and man-made hazards.

The affected territory is within a Very High Fire Hazard Zone pursuant to maps published by the California Department of Forestry and Fire Protection (Cal Fire). The affected territory is not within the maps that identify a state responsibility area. Both the County of Los Angeles All-Hazard Mitigation Plan and the Safety Element of the General Plan include information relating to mitigation and management of wildfire and fire hazard severity zones.

ADDITIONAL INFORMATION/OTHER MATTERS (RELEVANT TO THE PROPOSAL):

None.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) CLEARANCE:

The proposal is categorically exempt from the provisions of CEQA pursuant to State CEQA Guidelines § 15319(a) because the annexation area consists of existing structures developed to the density allowed by the current zoning. In addition, there are no cumulative impacts, unusual circumstances, nor other exceptions that would make the exemption inapplicable based on the proposal records.

DETERMINATIONS WITHOUT NOTICE AND HEARING, AND WAIVER OF PROTEST PROCEEDINGS:

Pursuant to Government Code § 56662(a), the Commission may make determinations upon the proposed annexation without notice and hearing and may waive protest hearings for the reasons set forth herein. The territory is uninhabited. To date, no affected local agency has submitted a written demand for notice and hearing during the 10-day period referenced in Government Code § 56662(c). Furthermore, the proposal was accompanied by satisfactory proof that all the landowners within the affected territory have given their written consent to the proposed annexation. Based thereon, the Commission may make determinations on the proposed annexation without notice and hearing, and the Commission may waive protest proceedings.

CONCLUSION:

Staff recommends approval of the proposal as a logical and reasonable extension of the Santa Clarita Valley Sanitation District of Los Angeles County which will be for the interest of landowners and/or present and/or future inhabitants within the District and within the annexation territory.

RECOMMENDED ACTION:

1. Adopt the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving and Ordering Annexation No. 1096 to the Santa Clarita Valley Sanitation District of Los Angeles County.

**RESOLUTION NO. 2021-00RMD
RESOLUTION OF THE LOCAL AGENCY FORMATION
COMMISSION FOR THE COUNTY OF LOS ANGELES
MAKING DETERMINATIONS APPROVING AND ORDERING
" ANNEXATION NO. 1096 TO THE SANTA CLARITA VALLEY SANITATION DISTRICT
OF LOS ANGELES COUNTY "**

WHEREAS, the Santa Clarita Valley Sanitation District (District) adopted a resolution of application to initiate proceedings, which was submitted to the Local Agency Formation Commission for the County of Los Angeles (Commission), pursuant to, Division 3, Title 5, of the California Government Code (commencing with § 56000, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000), for annexation of territory herein described to the District, all within the City of Santa Clarita; and

WHEREAS, the proposed annexation consists of approximately 5.11± acres of uninhabited territory and is assigned the following distinctive short-form designation: "Annexation No. 1096 to the Santa Clarita Valley Sanitation District of Los Angeles County"; and

WHEREAS, a description of the boundaries and map of the proposal are set forth in Exhibits "A" and "B", attached hereto and by this reference incorporated herein; and

WHEREAS, the principal reason for the proposed annexation is for the District to provide off-site sewage disposal service for one (1) existing single-family home; and

WHEREAS, the Executive Officer has reviewed the proposal and submitted to the Commission a written report, including his recommendations therein; and

WHEREAS, the Commission has determined that the Proposal meets all of the criteria for the Commission to make a determination without notice and hearing and waive protest proceedings entirely, pursuant to Government Code § 56662; and

WHEREAS, the Executive Officer set the item for consideration for April 14, 2021 at 9:00 a.m., at the Commission's virtual meeting held by teleconference and web access, pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20, under the modified laws of the Ralph M. Brown Act for the COVID-19 emergency, as well as the County of Los Angeles "Safer at Home Order for Control of COVID-19; and

WHEREAS, on April 14, 2021, this Commission considered the Proposal and the report of the Executive Officer.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. As a responsible agency, with respect to Annexation No. 1096 to the Santa Clarita Valley Sanitation District of Los Angeles County, the commission finds that the annexation is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines § 15319(a), because it consists of areas containing existing structures developed to the density allowed by the current zoning. In addition, there are no cumulative impacts, unusual circumstances, nor other exceptions that would make the exemption inapplicable based on the proposal records.
2. Pursuant to Government Code § 56662(a), the Commission hereby finds and determines that:
 - a. The territory encompassed by the annexation is uninhabited; and
 - b. Pursuant to Government Code §§ 56658(b)(1) and 56662(c), the Executive Officer has given the required mailed notice to each affected agency of the application to initiate proceedings for the proposed annexation, and no affected

local agency has submitted a written demand for notice and hearing during the 10-day period following the notice; and

- c. The annexation was accompanied by satisfactory proof that all owners of land within the affected territory have given their written consent to the proposal.

Based thereon, pursuant to Government Code § 56662 (a), the Commission may, and hereby does, make determinations on the proposal without notice and hearing, and the Commission may, and hereby does, waive protest proceedings entirely.

- 3. A description of the boundaries and map of the proposal, as approved by this Commission, are set forth in Exhibits "A" and "B", attached hereto and by this reference incorporated herein.

- 4. The affected territory consists of 5.11± acres, is uninhabited, and is assigned the following short form designation:

"Annexation No. 1096 to the Santa Clarita Valley Sanitation District of Los Angeles County".

- 5. Annexation No. 1096 to the Santa Clarita Valley Sanitation District of Los Angeles County is hereby approved, subject to the following terms and conditions:

- a. The District agrees to defend, hold harmless and indemnify LAFCO and/or its agents, officers and employees from any claim, action or proceeding against LAFCO and/or its agents, officers and employees to attack, set aside, void or annul the approval of LAFCO concerning this proposal or any action relating to or arising out of such approval.

- b. The effective date of the annexation shall be the date of recordation of the

Certificate of Completion with the Los Angeles County Registrar-Recorder/County Clerk.

- c. Recordation of the Certificate of Completion shall not occur prior to the conclusion of the 30-day reconsideration period provided under Government Code § 56895.
- d. All fees due to LAFCO, the County of Los Angeles (including, but not limited to, fees owed to the County Assessor and/or the Registrar-Recorder/County Clerk), and the State of California Board of Equalization; shall be paid by the Applicant, in full, prior to LAFCO's filing the Certificate of Completion. Failure to pay any and all fees due to LAFCO, the County of Los Angeles, and the State Board of Equalization, within one year of the Commission approval of this change of organization/reorganization, will result in the change of organization/reorganization being terminated pursuant to Government Code §57001 unless, prior to expiration of that year, the Commission authorizes an extension of time for that completion.
- e. The territory so annexed shall be subject to the payment of such service charges, assessments or taxes as may be legally imposed by the District.
- f. The regular County assessment roll shall be utilized by the District.
- g. The affected territory will be taxed for any existing general indebtedness, if any, of the District.
- h. Annexation of the affected territory described in Exhibits "A" and "B" to the District.

- i. The map and geographic description of the affected territory shall comply with all requirements of LAFCO, the Los Angeles County Registrar-Recorder/County Clerk, and the State of California Board of Equalization. If LAFCO, the Los Angeles County Registrar-Recorder/County Clerk, and/or the State of California Board of Equalization require changes, the map and geographic description shall be revised and all associated costs shall be the responsibility of the applicant.
 - j. Except to the extent in conflict with "a" through "i", above, the general terms and conditions contained in Chapter 2 of Part 5, Division 3, Title 5 of the California Government Code (commencing with Government Code § 57325) shall apply to this annexation.
6. The Commission hereby orders the uninhabited territory described in Exhibits "A" and "B" annexed to the Santa Clarita Valley Sanitation District of Los Angeles County.
7. Pursuant to Government Code 56883, the Executive Officer may make non-substantive corrections to this resolution to address any technical defect, error, irregularity, or omission.
8. The Executive Officer is directed to transmit a copy of this resolution to the District, upon the District's payment of the applicable fees required by Government Code § 54902.5 and prepare, execute and file a certificate of completion with the appropriate public agencies, pursuant to Government Code § 57200, *et seq.*

PASSED AND ADOPTED this 14th day of April 2021.

MOTION:

SECOND:

AYES:

NOES:

ABSTAIN:

ABSENT:

MOTION PASSES: 0/0/0





**LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES**

**Paul A. Novak, AICP
Executive Officer**



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Legend

-  CSD Annexation SCV-1096
-  City of Santa Clarita
-  Santa Clarita Valley Sanitation District of Los Angeles County
-  Sphere of Influence, CSD SCV

Annexation No. 1096 to the Santa Clarita Valley Sanitation District of Los Angeles County



Staff Report

April 14, 2021

Agenda Item No. 6.e.

Annexation No. 1099 to the Santa Clarita Valley Sanitation District of Los Angeles County

PROPOSAL SUMMARY:

Size of Affected Territory:	2.077± acres
Inhabited/Uninhabited:	Uninhabited
Applicant:	Santa Clarita Valley Sanitation District of Los Angeles County
Resolution:	June 15, 2020
Application Filed with LAFCO:	June 30, 2020
Certificate of Filing:	March 16, 2021
Location:	The affected territory is located on the west side of Sand Canyon Road south of Comet Way.
City/County:	City of Santa Clarita
Affected Territory:	The affected territory is residential. The territory consists of one (1) existing single-family home. The topography is flat.
Surrounding Territory:	Surrounding territory is residential.
Landowners:	Jesse & Maria Jaramillo
Registered Voters:	Zero (0) registered voters as of January 8, 2019
Purpose/Background:	For the District to provide off-site sewage disposal service.
Jurisdictional Changes:	The jurisdictional changes that result from this proposal include annexation to Santa Clarita Valley Sanitation District of Los Angeles County.

Within SOI:	The affected territory is within the Santa Clarita Valley Sanitation District SOI.
Waiver of Public Hearing	Pursuant to Government Code § 56662(a), the Commission may waive notice and the public hearing for the annexation, because the proposal meets all of the following criteria: the affected territory is uninhabited; no affected local agency has submitted a written demand for a hearing within ten (10) days following the mailed hearing notice; and all owners of land within the affected have given their written consent to the proposal. Staff has therefore agendaized the Proposal on the Commission "Consent Item(s)" portion of the Agenda as Agenda Item 6.e.
California Environmental Quality Act (CEQA) Clearance:	The proposal is categorically exempt from CEQA pursuant to State CEQA Guidelines § 15319(a) because the annexation area consists of existing structures developed to the density allowed by the current zoning. A Categorical Exemption was adopted by the Santa Clarita Valley Sanitation District of Los Angeles County, as lead agency, on June 15, 2020.
Additional Information:	None.

CERTIFICATE OF FILING

Pursuant to Government Code § 56020.6, a Certificate of Filing (COF) is “the document issued by the executive officer that confirms an application for a change of organization or reorganization has met submission requirements and is accepted for filing.”

Upon reviewing the proposal for completeness, and pursuant to the requirements of Government Code § 56658, the Executive Officer issued the COF to the applicant on March 16, 2021. In conjunction with the issuance of the COF, the Executive Officer set the date of consideration as Wednesday, April 14, 2021.

FACTORS TO BE CONSIDERED PURSUANT TO GOVERNMENT § 56668:

a. Affected population, territory and adjacent areas:

The existing population is seven (7) residents as of January 8, 2019. The population density is 3.37 persons per acre.

The estimated future population is seven (7) residents (no anticipated change).

The affected territory is 2.077+/- acres. The affected territory is residential. The territory consists of one (1) existing single-family home.

The assessed valuation is \$928,556 as of June 24, 2020.

The per capita assessed valuation is \$132,650.86.

On December 8, 2020, the County adopted a negotiated tax exchange resolution; all other involved public agencies have adopted a corresponding property tax transfer resolution.

The topography of the affected territory is flat.

There are no natural boundaries within or adjacent to the affected territory.

There are no drainage basins on or near the affected territory.

The affected territory is surrounded by populated areas on all sides.

The affected territory is likely to experience no growth in the next ten years. The adjacent areas are likely to experience no growth in the next ten years.

b. Governmental Services and Controls:

The affected territory includes one (1) existing single-family home which requires organized governmental services.

The present cost and adequacy of governmental services and controls in the area are acceptable. With respect to sanitary sewage disposal, other than service provided by the District, there is no other sewer service alternative. The Los Angeles County Department of Public Health prohibits the installation, alteration, or repair of any on-site wastewater treatment systems for any building for which connection to a public sewer system is available within 200 feet. Due to the proposed land uses within the annexation area and its proximity to existing sewer infrastructure, public sewer service is the only viable alternative for development to occur. The cost of sewage disposal by the District is relatively preferable since the annexation is relatively close to an existing public sewer system. Service by the District is environmentally superior in terms of wastewater treatment, effluent discharge, and impacts on surface water bodies and groundwater.

c. *Proposed Action and Alternative Actions:*

The proposed action will have no effect on adjacent areas. The proposed action will have no effect on mutual social and economic interests. The proposal has no impact of the local government structure of the County. There is no alternative to public sewage disposal. Service by the District is considered more reliable than septic systems. Service by the District is environmentally superior in terms of wastewater treatment, effluent discharge, and impacts on surface water bodies and groundwater.

d. *Conformity with Commission Policies on Urban Development and Open Space Conversion Policies:*

There are no conformance issues because the Commission has not adopted any policies relative to providing planned, orderly, efficient patterns of urban development.

There is no prime agricultural land within or adjacent to the affected territory. The proposal conforms with the objectives in Government Code §§ 56377(a) and 56377(b).

e. *Agricultural Lands:*

There are no effects on agricultural lands, as defined. None of the land within the affected territory is currently used for the purpose of producing an agricultural commodity for commercial purposes, land left fallow under a crop rotational program, or land enrolled in an agricultural subsidy or set-aside program. According to the California Department of Conservation, Division of Land Resource Protection, none of the land within the affected territory is subject to a Land Conservation Act (aka "Williamson Act") contract nor in a Farmland Security Zone (California Land Conservation Act 2012 Status Report).

f. *Boundaries:*

The boundaries of the affected territory have been clearly defined by the applicant, conform to lines of assessment or ownership, and have been reviewed and approved by LAFCO's GIS/Mapping Technician.

As a special district annexation, the proposal has no impact on existing city-county boundaries, nor does it create islands or corridors of unincorporated territory.

g. Regional Transportation Plan:

The Southern California Associated Governments (SCAG) adopted its 2016-2040 Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS) pursuant to Government Code § 65080. The closest highway to the annexation is part of the RTP and SCS's State Highway improved program. The closest highway in the RTP/SCS is the Antelope Valley Freeway, which is approximately 3,600 feet from the affected territory.

h. Consistency with Plans:

The proposal is consistent with the existing City's General Plan designation of Non-Urban Residential (NU4).

The affected territory is not within the boundaries of any Specific Plan.

Pre-zoning is not a requirement for a special district proposal.

i. Sphere of Influence:

The affected territory is within the Sphere of Influence of the Santa Clarita Valley Sanitation District of Los Angeles County.

j. Comments from Public Agencies:

Staff did not receive any significant comments from public agencies or any resolutions raising objections from any affected agency.

k. Ability to Provide Services:

Although the affected territory is not currently served by the District, the area was included in the future service area that might be served by the District in its Sewer Facilities Plan. The District's future wastewater management needs were addressed in the 2015 Santa Clarita Joint Sewerage System Facilities Plan and Environmental Impact Report (EIR).

l. Timely Availability of Water Supplies:

There are no known issues regarding water supply or delivery. The affected territory is within the boundaries of the Santa Clarita Water Division which is the local water purveyor.

m. Regional Housing Needs:

As a special district annexation, the proposal will not affect any city, nor the county, in achieving their respective fair shares of the regional housing needs as determined by the Southern California Association of Governments (SCAG).

n. Comments from Landowners, Voters, or Residents:

Staff did not receive any significant comments from landowners, voters, or residents.

o. Land Use Designations

The proposal is consistent with the existing City's General Plan designation of Non-Urban Residential (NU4).

The proposal is consistent with the existing City's zoning designation of Santa Clarita Non-Urban Residential (SCNU4).

p. Environmental Justice:

The owners of real property within the affected territory have requested, in writing, that the District provide off-site sewage disposal service. Property-owners of adjacent areas did not request such service, and/or were contacted by Sanitation District staff and were not interested in securing such service or did not respond. The proposal makes no representations on exclusions of peoples of any race, culture, and/or income with respect to the location of public facilities and public services.

There are no Disadvantaged Unincorporated Communities (DUCs) within or adjacent to the affected territory.

q. Hazard Mitigation Plan:

The City of Santa Clarita Local Hazard Mitigation Plan (revised September 15, 2015) establishes the County's emergency policies and procedures in the event of a disaster and addresses allocation of resources and protection of the public in the event of an emergency.

The Safety Element of the General Plan for the City of Santa Clarita (approved June 2011) addresses reduction of the potential risk of death, injuries, and economic damages resulting from natural and man-made hazards.

The affected territory is within a Very High Fire Hazard Zone pursuant to maps published by the California Department of Forestry and Fire Protection (Cal Fire). The affected territory is not within the maps that identify a state responsibility area. Both the County of Los Angeles All-Hazard Mitigation Plan and the Safety Element of the General Plan include information relating to mitigation and management of wildfire and fire hazard severity zones.

ADDITIONAL INFORMATION/OTHER MATTERS (RELEVANT TO THE PROPOSAL):

None.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) CLEARANCE:

The proposal is categorically exempt from the provisions of CEQA pursuant to State CEQA Guidelines § 15319(a) because the annexation area consists of existing structures developed to the density allowed by the current zoning. In addition, there are no cumulative impacts, unusual circumstances, nor other exceptions that would make the exemption inapplicable based on the proposal records.

DETERMINATIONS WITHOUT NOTICE AND HEARING, AND WAIVER OF PROTEST PROCEEDINGS:

Pursuant to Government Code § 56662(a), the Commission may make determinations upon the proposed annexation without notice and hearing and may waive protest hearings for the reasons set forth herein. The territory is uninhabited. To date, no affected local agency has submitted a written demand for notice and hearing during the 10-day period referenced in Government Code § 56662(c). Furthermore, the proposal was accompanied by satisfactory proof that all the landowners within the affected territory have given their written consent to the proposed annexation. Based thereon, the Commission may make determinations on the proposed annexation without notice and hearing, and the Commission may waive protest proceedings.

CONCLUSION:

Staff recommends approval of the proposal as a logical and reasonable extension of the Santa Clarita Valley Sanitation District of Los Angeles County which will be for the interest of landowners and/or present and/or future inhabitants within the District and within the annexation territory.

RECOMMENDED ACTION:

1. Adopt the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving and Ordering Annexation No. 1099 to the Santa Clarita Valley Sanitation District of Los Angeles County.

**RESOLUTION NO. 2021-00RMD
RESOLUTION OF THE LOCAL AGENCY FORMATION
COMMISSION FOR THE COUNTY OF LOS ANGELES
MAKING DETERMINATIONS APPROVING AND ORDERING
" ANNEXATION NO. 1099 TO THE SANTA CLARITA VALLEY SANITATION DISTRICT
OF LOS ANGELES COUNTY "**

WHEREAS, the Santa Clarita Valley Sanitation District (District) adopted a resolution of application to initiate proceedings, which was submitted to the Local Agency Formation Commission for the County of Los Angeles (Commission), pursuant to, Division 3, Title 5, of the California Government Code (commencing with § 56000, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000), for annexation of territory herein described to the District, all within the City of Santa Clarita; and

WHEREAS, the proposed annexation consists of approximately 2.077± acres of uninhabited territory and is assigned the following distinctive short-form designation: "Annexation No. 1099 to the Santa Clarita Valley Sanitation District of Los Angeles County"; and

WHEREAS, a description of the boundaries and map of the proposal are set forth in Exhibits "A" and "B", attached hereto and by this reference incorporated herein; and

WHEREAS, the principal reason for the proposed annexation is for the District to provide off-site sewage disposal service for one (1) existing single-family home; and

WHEREAS, the Executive Officer has reviewed the proposal and submitted to the Commission a written report, including his recommendations therein; and

WHEREAS, the Commission has determined that the Proposal meets all of the criteria for the Commission to make a determination without notice and hearing and waive protest proceedings entirely, pursuant to Government Code § 56662; and

WHEREAS, the Executive Officer set the item for consideration for April 14, 2021 at 9:00 a.m., at the Commission's virtual meeting held by teleconference and web access, pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20, under the modified laws of the Ralph M. Brown Act for the COVID-19 emergency, as well as the County of Los Angeles "Safer at Home Order for Control of COVID-19; and

WHEREAS, on April 14, 2021, this Commission considered the Proposal and the report of the Executive Officer.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. As a responsible agency, with respect to Annexation No. 1099 to the Santa Clarita Valley Sanitation District of Los Angeles County, the commission finds that the annexation is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines § 15319(a), because it consists of areas containing existing structures developed to the density allowed by the current zoning. In addition, there are no cumulative impacts, unusual circumstances, nor other exceptions that would make the exemption inapplicable based on the proposal records.
2. Pursuant to Government Code § 56662(a), the Commission hereby finds and determines that:
 - a. The territory encompassed by the annexation is uninhabited; and
 - b. Pursuant to Government Code §§ 56658(b)(1) and 56662(c), the Executive Officer has given the required mailed notice to each affected agency of the application to initiate proceedings for the proposed annexation, and no affected

local agency has submitted a written demand for notice and hearing during the 10-day period following the notice; and

- c. The annexation was accompanied by satisfactory proof that all owners of land within the affected territory have given their written consent to the proposal.

Based thereon, pursuant to Government Code § 56662 (a), the Commission may, and hereby does, make determinations on the proposal without notice and hearing, and the Commission may, and hereby does, waive protest proceedings entirely.

3. A description of the boundaries and map of the proposal, as approved by this Commission, are set forth in Exhibits "A" and "B", attached hereto and by this reference incorporated herein.

4. The affected territory consists of 2.077± acres, is uninhabited, and is assigned the following short form designation:

"Annexation No. 1099 to the Santa Clarita Valley Sanitation District of Los Angeles County".

5. Annexation No. 1099 to the Santa Clarita Valley Sanitation District of Los Angeles County is hereby approved, subject to the following terms and conditions:

- a. The District agrees to defend, hold harmless and indemnify LAFCO and/or its agents, officers and employees from any claim, action or proceeding against LAFCO and/or its agents, officers and employees to attack, set aside, void or annul the approval of LAFCO concerning this proposal or any action relating to or arising out of such approval.
- b. The effective date of the annexation shall be the date of recordation of the

Certificate of Completion with the Los Angeles County Registrar-Recorder/County Clerk.

- c. Recordation of the Certificate of Completion shall not occur prior to the conclusion of the 30-day reconsideration period provided under Government Code § 56895.
- d. All fees due to LAFCO, the County of Los Angeles (including, but not limited to, fees owed to the County Assessor and/or the Registrar-Recorder/County Clerk), and the State of California Board of Equalization; shall be paid by the Applicant, in full, prior to LAFCO's filing the Certificate of Completion. Failure to pay any and all fees due to LAFCO, the County of Los Angeles, and the State Board of Equalization, within one year of the Commission approval of this change of organization/reorganization, will result in the change of organization/reorganization being terminated pursuant to Government Code §57001 unless, prior to expiration of that year, the Commission authorizes an extension of time for that completion.
- e. The territory so annexed shall be subject to the payment of such service charges, assessments or taxes as may be legally imposed by the District.
- f. The regular County assessment roll shall be utilized by the District.
- g. The affected territory will be taxed for any existing general indebtedness, if any, of the District.
- h. Annexation of the affected territory described in Exhibits "A" and "B" to the District.

- i. The map and geographic description of the affected territory shall comply with all requirements of LAFCO, the Los Angeles County Registrar-Recorder/County Clerk, and the State of California Board of Equalization. If LAFCO, the Los Angeles County Registrar-Recorder/County Clerk, and/or the State of California Board of Equalization require changes, the map and geographic description shall be revised and all associated costs shall be the responsibility of the applicant.
 - j. Except to the extent in conflict with "a" through "i", above, the general terms and conditions contained in Chapter 2 of Part 5, Division 3, Title 5 of the California Government Code (commencing with Government Code § 57325) shall apply to this annexation.
- 6. The Commission hereby orders the uninhabited territory described in Exhibits "A" and "B" annexed to the Santa Clarita Valley Sanitation District of Los Angeles County.
- 7. Pursuant to Government Code § 56883, the Executive Officer may make non-substantive corrections to this resolution to address any technical defect, error, irregularity, or omission.
- 8. The Executive Officer is directed to transmit a copy of this resolution to the District, upon the District's payment of the applicable fees required by Government Code § 54902.5 and prepare, execute and file a certificate of completion with the appropriate public agencies, pursuant to Government Code § 57200, *et seq.*

PASSED AND ADOPTED this 14th day of April 2021.

MOTION:

SECOND:

AYES:

NOES:

ABSTAIN:

ABSENT:

MOTION PASSES: 0/0/0

**LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES**





**Paul A. Novak, AICP
Executive Officer**



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Annexation No. 1099 to the Santa Clarita Valley Sanitation District of Los Angeles County

Legend

-  CSD Annexation SCV-1099
-  City of Santa Clarita
-  Santa Clarita Valley Sanitation District of Los Angeles County
-  Sphere of Influence, CSD SCV



LAFCO
Local Agency Formation Commission
for the County of Los Angeles

April 14, 2021



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Staff Report

April 14, 2021

Agenda Item No. 6.f.

Annexation No. 1100 to the Santa Clarita Valley Sanitation District of Los Angeles County

PROPOSAL SUMMARY:

Size of Affected Territory:	1.823± acres
Inhabited/Uninhabited:	Uninhabited
Applicant:	Santa Clarita Valley Sanitation District of Los Angeles County
Resolution:	June 15, 2020
Application Filed with LAFCO:	June 30, 2020
Certificate of Filing:	March 16, 2021
Location:	The affected territory is located on Soledad Canyon Road approximately 400 feet north of Sandy Drive.
City/County:	City of Santa Clarita
Affected Territory:	The affected territory is vacant. The territory consists of one apartment complex with 136 proposed units. The topography is flat.
Surrounding Territory:	Surrounding territory is residential and commercial.
Landowner:	Robbco Properties LLC
Registered Voters:	Zero (0) registered voters as of January 30, 2019
Purpose/Background:	For the District to provide off-site sewage disposal service.
Jurisdictional Changes:	The jurisdictional changes that result from this proposal include annexation to Santa Clarita Valley Sanitation District of Los Angeles County.

Within SOI:	The affected territory is within the Santa Clarita Valley Sanitation District SOI.
Waiver of Public Hearing:	Pursuant to Government Code § 56662(a), the Commission may waive notice and the public hearing for the annexation because the proposal meets all of the following criteria: the affected territory is uninhabited; no affected local agency has submitted a written demand for a hearing within ten (10) days following the mailed hearing notice; and all owners of land within the affected have given their written consent to the proposal. Staff has therefore agendaized the Proposal on the Commission "Consent Item(s)" portion of the Agenda as Agenda Item 6.f.
California Environmental Quality Act (CEQA) Clearance:	The California Environmental Quality Act (CEQA) clearance is a Mitigated Negative Declaration adopted by the City of Santa Clarita, as lead agency, on May 26, 2020
Additional Information:	None.

CERTIFICATE OF FILING

Pursuant to Government Code § 56020.6, a Certificate of Filing (COF) is “the document issued by the executive officer that confirms an application for a change of organization or reorganization has met submission requirements and is accepted for filing.”

Upon reviewing the proposal for completeness, and pursuant to the requirements of Government Code § 56658, the Executive Officer issued the COF to the applicant on March 16, 2021. In conjunction with the issuance of the COF, the Executive Officer set the date of consideration as Wednesday, April 14, 2021.

FACTORS TO BE CONSIDERED PURSUANT TO GOVERNMENT § 56668:

a. Affected population, territory and adjacent areas:

The existing population is Zero (0) residents as of January 30, 2019.

The population density issue does not apply because the affected territory is unpopulated.

The estimated future population is 60 residents.

The affected territory is 1.823+/- acres. The affected territory is vacant. The territory consists of one apartment complex with 136 proposed units.

The assessed valuation is \$126,806 as of June 24, 2020.

The per capita assessed valuation issue does not apply because the affected territory is unpopulated.

On December 8, 2020, the County adopted a negotiated tax exchange resolution; all other involved public agencies have adopted a corresponding property tax transfer resolution.

The topography of the affected territory is flat.

The Santa Clara River is immediately south of the affected territory.

There are no drainage basins on or near the affected territory.

The affected territory is surrounded by commercial to the west and north, residential to the east and the Santa Clara River to the south.

The affected territory is likely to experience modest growth in the next ten years. The adjacent areas are likely to experience modest growth in the next ten years.

b. Governmental Services and Controls:

The affected territory will be developed to include one apartment complex with 136 proposed units which require organized governmental services. The affected territory will require governmental services indefinitely.

The present cost and adequacy of governmental services and controls in the area are acceptable. With respect to sanitary sewage disposal, other than service provided by the District, there is no other sewer service alternative. The Los Angeles County Department of Public Health prohibits the installation, alteration, or repair of any on-site wastewater treatment systems for any building for which connection to a public sewer system is available within 200 feet. Due to the proposed land uses within the annexation area and its proximity to existing sewer infrastructure, public sewer service is the only viable alternative for development to occur. The cost of sewage disposal by the District is relatively preferable since the annexation is relatively close to an existing public sewer system. Service by the District is environmentally superior in terms of wastewater treatment, effluent discharge, and impacts on surface water bodies and groundwater.

c. Proposed Action and Alternative Actions:

The proposed action will have no effect on adjacent areas. The proposed action will have no effect on mutual social and economic interests. The proposal has no impact of the local government structure of the County. There is no alternative to public sewage disposal. Service by the District is considered more reliable than septic systems. Service by the District is environmentally superior in terms of wastewater treatment, effluent discharge, and impacts on surface water bodies and groundwater.

d. Conformity with Commission Policies on Urban Development and Open Space Conversion Policies:

There are no conformance issues because the Commission has not adopted any policies relative to providing planned, orderly, efficient patterns of urban development.

There is no prime agricultural land within or adjacent to the affected territory. The proposal conforms with the objectives in Government Code §§ 56377(a) and 56377(b).

e. Agricultural Lands:

There are no effects on agricultural lands, as defined. None of the land within the affected territory is currently used for the purpose of producing an agricultural commodity for commercial purposes, land left fallow under a crop rotational program, or land enrolled in an agricultural subsidy or set-aside program. According to the California Department of Conservation, Division of Land Resource Protection, none of the land within the affected territory is subject to a Land Conservation Act (aka "Williamson Act") contract nor in a Farmland Security Zone (California Land Conservation Act 2012 Status Report).

f. *Boundaries:*

The boundaries of the affected territory have been clearly defined by the applicant, conform to lines of assessment or ownership, and have been reviewed and approved by LAFCO's GIS/Mapping Technician.

As a special district annexation, the proposal has no impact on existing city-county boundaries, nor does it create islands or corridors of unincorporated territory.

g. *Regional Transportation Plan:*

The Southern California Associated Governments (SCAG) adopted its 2016-2040 Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS) pursuant to Government Code § 65080. The closest highway to the annexation is part of the RTP and SCS's State Highway improved program. The closest highway in the RTP/SCS is the Sierra highway, which is approximately 1,300 feet from the affected territory.

h. *Consistency with Plans:*

The proposal is consistent with the existing City's General Plan designation of Mixed Use-Corridor (MX-C).

The affected territory is not within the boundaries of any Specific Plan.

Pre-zoning is not a requirement for a special district proposal.

i. *Sphere of Influence:*

The affected territory is within the Sphere of Influence of the Santa Clarita Valley Sanitation District of Los Angeles County.

j. *Comments from Public Agencies:*

Staff did not receive any significant comments from public agencies or any resolutions raising objections from any affected agency.

k. *Ability to Provide Services:*

Although the affected territory is not currently served by the District, the area was included in the future service area that might be served by the District in its Sewer Facilities Plan. The District's future wastewater management needs were addressed in the 2015 Santa Clarita Joint Sewerage System Facilities Plan and Environmental Impact Report (EIR).

l. *Timely Availability of Water Supplies:*

There are no known issues regarding water supply or delivery. The affected territory is within the boundaries of the Santa Clarita Water Division which is the local water purveyor.

m. Regional Housing Needs:

This proposal will assist the City's ability to achieve its fair share of the regional housing needs since the annexation area is being developed with 136 proposed apartment units.

n. Comments from Landowners, Voters, or Residents:

Staff did not receive any significant comments from landowners, voters, or residents.

o. Land Use Designations

The proposal is consistent with the existing City's General Plan designation of Mixed Use-Corridor (MX-C).

The proposal is consistent with the existing City's zoning designation of Mixed-Use Commercial - Santa Clarita (SC MX-C).

p. Environmental Justice:

The owner of real property within the affected territory has requested, in writing, that the District provide off-site sewage disposal service. Property owners of adjacent areas did not request such service, and/or were contacted by Sanitation District staff and were not interested in securing such service or did not respond. The proposal makes no representations on exclusions of peoples of any race, culture, and/or income with respect to the location of public facilities and public services.

There are no Disadvantaged Unincorporated Communities (DUCs) within or adjacent to the affected territory.

q. Hazard Mitigation Plan:

The City of Santa Clarita Local Hazard Mitigation Plan (revised September 15, 2015) establishes the County's emergency policies and procedures in the event of a disaster and addresses allocation of resources and protection of the public in the event of an emergency.

The Safety Element of the General Plan for the City of Santa Clarita (approved June 2011) addresses reduction of the potential risk of death, injuries, and economic damages resulting from natural and man-made hazards.

The affected territory is not within a Very High Fire Hazard Zone pursuant to maps published by the California Department of Forestry and Fire Protection (Cal Fire). The affected territory is not within the maps that identify a state responsibility area. Both the County of Los Angeles All-Hazard Mitigation Plan and the Safety Element of the General Plan include information relating to mitigation and management of wildfire and fire hazard severity zones.

ADDITIONAL INFORMATION/OTHER MATTERS (RELEVANT TO THE PROPOSAL):

None.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) CLEARANCE:

The CEQA clearance is a Mitigated Negative Declaration which was adopted by the City of Santa Clarita, as lead agency, on May 26, 2020. The Commission is a responsible agency pursuant to CEQA and the State CEQA Guidelines Section 15096. The Mitigated Negative Declaration is available at this link: ([https://lalafco.org/wp-content/uploads/documents/SCV-1100%20CEQA%20%20\(May%202020\).pdf](https://lalafco.org/wp-content/uploads/documents/SCV-1100%20CEQA%20%20(May%202020).pdf)) and through the offices of the Los Angeles LAFCO.

DETERMINATIONS WITHOUT NOTICE AND HEARING, AND WAIVER OF PROTEST PROCEEDINGS:

Pursuant to Government Code § 56662(a), the Commission may make determinations upon the proposed annexation without notice and hearing and may waive protest hearings for the reasons set forth herein. The territory is uninhabited. To date, no affected local agency has submitted a written demand for notice and hearing during the 10-day period referenced in Government Code § 56662(c). Furthermore, the proposal was accompanied by satisfactory proof that all the landowners within the affected territory have given their written consent to the proposed annexation. Based thereon, the Commission may make determinations on the proposed annexation without notice and hearing, and the Commission may waive protest proceedings.

CONCLUSION:

Staff recommends approval of the proposal as a logical and reasonable extension of the Santa Clarita Valley Sanitation District of Los Angeles County which will be for the interest of landowners and/or present and/or future inhabitants within the District and within the annexation territory.

RECOMMENDED ACTION:

1. Adopt the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving and Ordering Annexation No. 1100 to the Santa Clarita Valley Sanitation District of Los Angeles County.

**RESOLUTION NO. 2021-00RMD
RESOLUTION OF THE LOCAL AGENCY FORMATION
COMMISSION FOR THE COUNTY OF LOS ANGELES
MAKING DETERMINATIONS APPROVING AND ORDERING
" ANNEXATION NO. 1100 TO THE SANTA CLARITA VALLEY SANITATION DISTRICT
OF LOS ANGELES COUNTY"**

WHEREAS, the Santa Clarita Valley Sanitation District (District) adopted a resolution of application to initiate proceedings, which was submitted to the Local Agency Formation Commission for the County of Los Angeles (Commission), pursuant to, Division 3, Title 5, of the California Government Code (commencing with § 56000, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000), for annexation of territory herein described to the District, all within the City of Santa Clarita; and

WHEREAS, the proposed annexation consists of approximately 1.823± acres of uninhabited territory and is assigned the following distinctive short-form designation: "Annexation No. 1100 to the Santa Clarita Valley Sanitation District of Los Angeles County"; and

WHEREAS, a description of the boundaries and map of the proposal are set forth in Exhibits "A" and "B", attached hereto and by this reference incorporated herein; and

WHEREAS, the principal reason for the proposed annexation is for the District to provide off-site sewage disposal service for 136 proposed apartment units; and

WHEREAS, the Executive Officer has reviewed the proposal and submitted to the Commission a written report, including his recommendations therein; and

WHEREAS, the Commission has determined that the Proposal meets all of the criteria for the Commission to make a determination without notice and hearing and waive protest proceedings entirely, pursuant to Government Code § 56662; and

WHEREAS, the Executive Officer set the item for consideration for April 14, 2021 at 9:00 a.m., at the Commission's virtual meeting held by teleconference and web access, pursuant to the provisions of the Governor's Executive Orders N-25-20 and N-29-20, under the modified laws of the Ralph M. Brown Act for the COVID-19 emergency, as well as the County of Los Angeles "Safer at Home Order for Control of COVID-19; and

WHEREAS, on April 14, 2021, this Commission considered the Proposal and the report of the Executive Officer.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. Acting in its role as a responsible agency pursuant to State CEQA Guidelines section 15096, with respect to Annexation No. 1100 to the Santa Clarita Valley Sanitation District of Los Angeles County, the Commission considers the Mitigated Negative Declaration prepared and adopted by the City of Santa Clarita, as lead agency, on May 26, 2020; certifies that the Commission has independently reviewed and considered and reached its own conclusions regarding the environmental effects of the project as shown in the Mitigated Negative Declaration; and adopts a mitigation monitoring program as applicable for the project, finding that the mitigation monitoring program is adequately designed to ensure compliance with the mitigation measures during project implementation as applicable to the responsible agency.
2. Pursuant to Government Code § 56662(a), the Commission hereby finds and determines that:
 - a. The territory encompassed by the annexation is uninhabited; and

b. Pursuant to Government Code §§ 56658(b)(1) and 56662(c), the Executive Officer has given the required mailed notice to each affected agency of the application to initiate proceedings for the proposed annexation, and no affected local agency has submitted a written demand for notice and hearing during the 10-day period following the notice; and

c. The annexation was accompanied by satisfactory proof that all owners of land within the affected territory have given their written consent to the proposal.

Based thereon, pursuant to Government Code § 56662 (a), the Commission may, and hereby does, make determinations on the proposal without notice and hearing, and the Commission may, and hereby does, waive protest proceedings entirely.

3. A description of the boundaries and map of the proposal, as approved by this Commission, are set forth in Exhibits "A" and "B", attached hereto and by this reference incorporated herein.

4. The affected territory consists of 1.823± acres, is uninhabited, and is assigned the following short form designation:

"Annexation No. 1100 to the Santa Clarita Valley Sanitation District of Los Angeles County".

5. Annexation No. 1100 to the Santa Clarita Valley Sanitation District of Los Angeles County is hereby approved, subject to the following terms and conditions:

a. The District agrees to defend, hold harmless and indemnify LAFCO and/or its agents, officers and employees from any claim, action or proceeding against LAFCO and/or its agents, officers and employees to attack, set aside, void or

annul the approval of LAFCO concerning this proposal or any action relating to or arising out of such approval.

- b. The effective date of the annexation shall be the date of recordation of the Certificate of Completion with the Los Angeles County Registrar-Recorder/County Clerk.
- c. Recordation of the Certificate of Completion shall not occur prior to the conclusion of the 30-day reconsideration period provided under Government Code § 56895.
- d. All fees due to LAFCO, the County of Los Angeles (including, but not limited to, fees owed to the County Assessor and/or the Registrar-Recorder/County Clerk), and the State of California Board of Equalization; shall be paid by the Applicant, in full, prior to LAFCO's filing the Certificate of Completion. Failure to pay any and all fees due to LAFCO, the County of Los Angeles, and the State Board of Equalization, within one year of the Commission approval of this change of organization/reorganization, will result in the change of organization/reorganization being terminated pursuant to Government Code §57001 unless, prior to expiration of that year, the Commission authorizes an extension of time for that completion.
- e. The territory so annexed shall be subject to the payment of such service charges, assessments or taxes as may be legally imposed by the District.
- f. The regular County assessment roll shall be utilized by the District.
- g. The affected territory will be taxed for any existing general indebtedness, if any,

of the District.

- h. Annexation of the affected territory described in Exhibits "A" and "B" to the District.
 - i. The map and geographic description of the affected territory shall comply with all requirements of LAFCO, the Los Angeles County Registrar-Recorder/County Clerk, and the State of California Board of Equalization. If LAFCO, the Los Angeles County Registrar-Recorder/County Clerk, and/or the State of California Board of Equalization require changes, the map and geographic description shall be revised and all associated costs shall be the responsibility of the applicant.
 - j. Except to the extent in conflict with "a" through "i", above, the general terms and conditions contained in Chapter 2 of Part 5, Division 3, Title 5 of the California Government Code (commencing with Government Code § 57325) shall apply to this annexation.
- 6. The Commission hereby orders the uninhabited territory described in Exhibits "A" and "B" annexed to the Santa Clarita Valley Sanitation District of Los Angeles County.
 - 7. Pursuant to Government Code § 56883, the Executive Officer may make non-substantive corrections to this resolution to address any technical defect, error, irregularity, or omission.
 - 8. The Executive Officer is directed to transmit a copy of this resolution to the District, upon the District's payment of the applicable fees required by Government Code § 54902.5 and prepare, execute and file a certificate of completion with the appropriate public agencies, pursuant to Government Code § 57200, *et seq.*

PASSED AND ADOPTED this 14th day of April 2021.

MOTION:

SECOND:

AYES:

NOES:

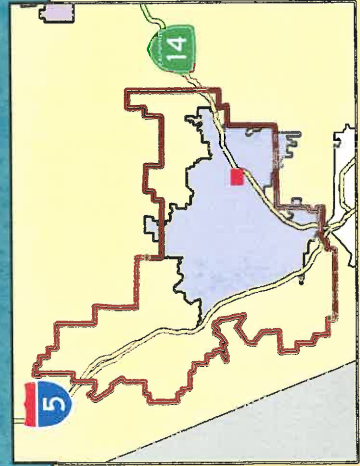
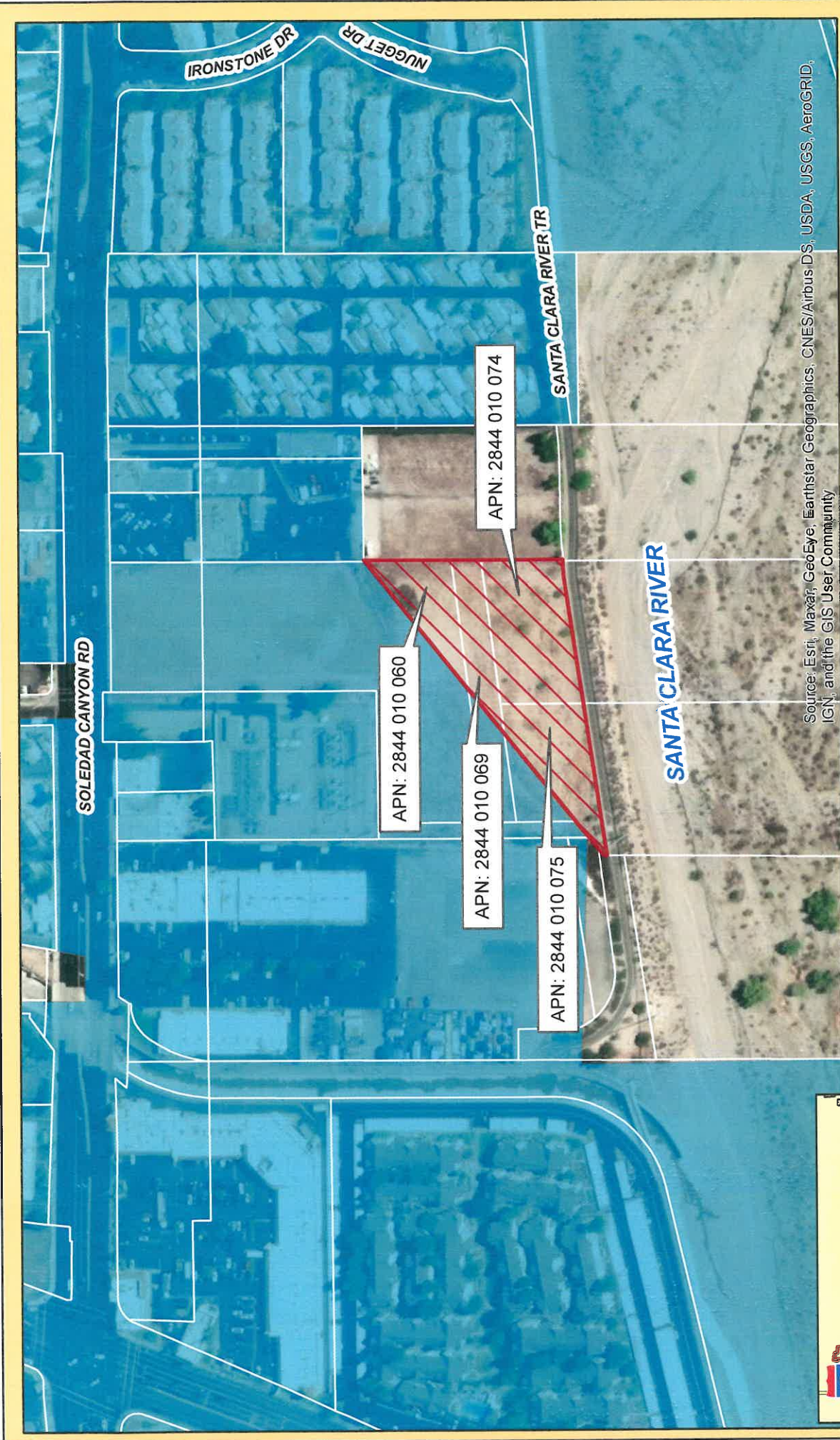
ABSTAIN:

ABSENT:

MOTION PASSES: 0/0/0

**LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES**

**Paul A. Novak, AICP
Executive Officer**



Annexation No. 1100 to the Santa Clarita Valley Sanitation District of Los Angeles County

Legend

	CSD Annexation SCV-1100
	City of Santa Clarita
	Santa Clarita Valley Sanitation District of Los Angeles County
	Sphere of Influence, CSD SCV

200 100 0 200 Feet

Staff Report

April 14, 2021

Agenda Item No. 7.a.

Annexation No. 1095 to the Santa Clarita Valley Sanitation District of Los Angeles County

PROPOSAL SUMMARY:

Size of Affected Territory:	26.882± acres
Inhabited/Uninhabited:	Uninhabited
Applicant:	Santa Clarita Valley Sanitation District of Los Angeles County
Resolution:	July 8, 2020
Application Filed with LAFCO:	June 30, 2020
Certificate of Filing:	March 16, 2021
Location:	The affected territory is located northwest of Sierra Highway, extending north of Dockweiler Drive, east of Oakleaf Canyon Drive, and West of the Antelope Valley Freeway.
City/County:	City of Santa Clarita.
Affected Territory:	The affected territory is vacant. The territory consists of approximately ninety-six (96) proposed single-family homes. The topography is flat.
Surrounding Territory:	Surrounding the affected territory is commercial and residential.
Landowner:	KB Homes Greater Los Angeles
Registered Voters:	Zero (0) registered voters as of February 28, 2018.
Purpose/Background:	For the District to provide off-site sewage disposal service.

Jurisdictional Changes:	The jurisdictional changes that result from this proposal include annexation to Santa Clarita Valley Sanitation District of Los Angeles County.
Within SOI:	The affected territory is within the Santa Clarita Valley Sanitation District SOI.
Public Hearing:	Pursuant to Government Code Section 56658(h), and upon issuing a Certificate of Filing, the Executive Officer set the proposal for public hearing and gave published notice thereof, within the required ninety (90) days.
Waiver of Protest Hearing:	Pursuant to Government Code Section 56663, the Commission may waive protest proceedings that would otherwise be required if all of the requirements therein have occurred.
California Environmental Quality Act (CEQA) Clearance:	The California Environmental Quality Act (CEQA) clearance is a Mitigated Negative Declaration (MND) adopted by the City of Santa Clarita, as lead agency, on December 10, 2019.
Additional Information:	None.

CERTIFICATE OF FILING

Pursuant to Government Code § 56020.6, a Certificate of Filing (COF) is “the document issued by the Executive Officer that confirms an application for a change of organization or reorganization has met submission requirements and is accepted for filing.”

Upon reviewing the proposal for completeness, and pursuant to the requirements of Government Code § 56658, the Executive Officer issued the COF to the applicant on March 16, 2021. In conjunction with the issuance of the COF, the Executive Officer set the public hearing date as Wednesday, April 14, 2021.

FACTORS TO BE CONSIDERED PURSUANT TO GOVERNMENT CODE 56668:

a. Affected population, territory and adjacent areas:

The existing population is Zero (0) residents as of February 28, 2018.

The population density issue does not apply because the affected territory is unpopulated.

The estimated future population is 384 residents.

The affected territory is 26.882+/- acres. The affected territory is vacant. The territory consists of approximately ninety-six (96) proposed single-family homes.

The assessed valuation is \$297,953 as of February 28, 2018.

The per capita assessed valuation issue does not apply because the affected territory is unpopulated.

On December 8, 2020, the County adopted a negotiated tax exchange resolution; all other involved public agencies have adopted a corresponding property tax transfer resolution.

The topography of the affected territory is flat.

There are no natural boundaries within or adjacent to the affected territory.

There are no drainage basins on or near the affected territory.

The affected territory is surrounded by populated areas to the west, vacant land to the north, east and south, and the Sierra Hwy to the south and east.

The affected territory is likely to experience modest growth in the next ten years. The adjacent areas are likely to experience modest growth in the next ten years.

b. Governmental Services and Controls:

The affected territory will be developed to include approximately ninety-six (96) proposed single-family homes which require organized governmental services. The affected territory will require governmental services indefinitely.

The present cost and adequacy of governmental services and controls in the area are acceptable. With respect to sanitary sewage disposal, other than service provided by the District, there is no other sewer service alternative. The Los Angeles County Department of Public Health prohibits the installation, alteration, or repair of any on-site wastewater treatment systems for any building for which connection to a public sewer system is available within 200 feet. Due to the proposed land uses within the annexation area and its proximity to existing sewer infrastructure, public sewer service is the only viable alternative for development to occur. The cost of sewage disposal by the District is relatively preferable since the annexation is relatively close to an existing public sewer system. Service by the District is environmentally superior in terms of wastewater treatment, effluent discharge, and impacts on surface water bodies and groundwater.

c. Proposed Action and Alternative Actions:

The proposed action will have no effect on adjacent areas. The proposed action will have no effect on mutual social and economic interests. The proposal has no impact of the local government structure of the County. There is no alternative to public sewage disposal. Service by the District is considered more reliable than septic systems. Service by the District is environmentally superior in terms of wastewater treatment, effluent discharge, and impacts on surface water bodies and groundwater.

d. Conformity with Commission Policies on Urban Development and Open Space Conversion Policies:

There are no conformance issues because the Commission has not adopted any policies relative to providing planned, orderly, efficient patterns of urban development.

There is no prime agricultural land within or adjacent to the affected territory. The proposal conforms with the objectives in Government Code Sections 56377(a) and 56377(b).

e. Agricultural Lands:

There are no effects on agricultural lands, as defined. None of the land within the affected territory is currently used for the purpose of producing an agricultural commodity for commercial purposes, land left fallow under a crop rotational program, or land enrolled in an agricultural subsidy or set-aside program. According to the California Department of Conservation, Division of Land Resource Protection, none of the land within the affected territory is subject to a Land Conservation Act (aka "Williamson Act") contract nor in a Farmland Security Zone (California Land Conservation Act 2012 Status Report).

f. Boundaries:

The boundaries of the affected territory have been clearly defined by the applicant, conform to lines of assessment or ownership, and have been reviewed and approved by LAFCO's GIS/Mapping Technician.

As a special district annexation, the proposal has no impact on existing city-county boundaries, nor does it create islands or corridors of unincorporated territory.

g. Regional Transportation Plan:

The Southern California Associated Governments (SCAG) adopted its 2016-2040 Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS) pursuant to Government Code Section 65080. The closest highway to the annexation is part of the RTP and SCS's State Highway improved program. The closest highway in the RTP/SCS is Sierra highway, which is adjacent, southeast from the affected territory.

h. Consistency with Plans:

The proposal is consistent with the existing City's General Plan designation of Urban Residential (UR1 and UR3).

The affected territory is not within the boundaries of any Specific Plan.

Pre-zoning is not a requirement for a special district proposal.

i. Sphere of Influence:

The affected territory is within the Sphere of Influence of the Santa Clarita Valley Sanitation District of Los Angeles County.

j. Comments from Public Agencies:

Staff did not receive any significant comments from public agencies or any resolutions raising objections from any affected agency.

k. Ability to Provide Services:

Although the affected territory is not currently served by the District, the area was included in the future service area that might be served by the District in its sewer facilities plan. The District's future wastewater management needs were addressed in the 2015 Santa Clarita Joint Sewerage System Facilities Plan and Environmental Impact Report (EIR).

l. Timely Availability of Water Supplies:

There are no known issues regarding water supply or delivery. The affected territory is within the boundaries of the Santa Clarita Water Division which is the local water purveyor.

m. Regional Housing Needs:

This proposal will assist the City's ability to achieve its fair share of the regional housing needs since the annexation area is being developed with approximately ninety-six (96) proposed single-family homes.

n. Comments from Landowners, Voters, or Residents:

Staff did not receive any significant comments from landowners, voters, or residents.

o. Land Use Designations

The proposal is consistent with the existing City's General Plan designation of Urban Residential (UR1 and UR3).

The proposal is consistent with the existing City's zoning designation of Santa Clarita Urban Residential with a minimum lot size of 5,000 square feet (SC-UR3).

p. Environmental Justice:

The former owner of real property within the affected territory requested, in writing, that the District provide off-site sewage disposal service. Property-owners of adjacent areas did not request such service, and/or were contacted by Sanitation District staff and were not interested in securing such service or did not respond. The proposal makes no representations on exclusions of peoples of any race, culture, and/or income with respect to the location of public facilities and public services.

There are no Disadvantaged Unincorporated Communities (DUCs) within or adjacent to the affected territory.

q. Hazard Mitigation Plan:

The City of Santa Clarita Local Hazard Mitigation Plan (revised September 15, 2015) establishes the County's emergency policies and procedures in the event of a disaster and addresses allocation of resources and protection of the public in the event of an emergency.

The Safety Element of the General Plan for the City of Santa Clarita (approved June 2011) addresses reduction of the potential risk of death, injuries, and economic damages resulting from natural and man-made hazards.

The affected territory is within a Very High Fire Hazard Zone pursuant to maps published by the California Department of Forestry and Fire Protection (Cal Fire). The affected territory is not within the maps that identify a state responsibility area. Both the County of Los Angeles All-Hazard Mitigation Plan and the Safety Element of the General Plan include information relating to mitigation and management of wildfire and fire hazard severity zones.

ADDITIONAL INFORMATION/OTHER MATTERS (RELEVANT TO THE PROPOSAL):

None.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) CLEARANCE:

The CEQA clearance is a Mitigated Negative Declaration (MND) which was adopted by the City of Santa Clarita, as lead agency, on December 10, 2019 and determined the project will not have a significant effect on the environment and Mitigation Measures were made a condition of the approval. The Commission is a responsible agency pursuant to CEQA and the State CEQA Guidelines Section 15096.

PUBLIC HEARING NOTICE:

Newspaper Notice: LAFCO is required to provide notice of the public hearing “in one or more newspapers of general circulation within each affected county, affected city, or affected district,” pursuant to Government Code §56153, and notice “shall be commenced at least 21 days prior to the date specified in the notice for the public hearing,” pursuant to Government Code §56154. LAFCO published a hearing notice in the Daily Commerce on March 19, 2021.

Mailed Notice: LAFCO is required to provide notice of the public hearing to “landowners within the affected territory” and to “all landowners within 300 feet” of the affected territory pursuant to Government Code §56157(d); notice “shall be sent first class and deposited, postage prepaid, in the United States mails” pursuant to Government Code §56155; and notice “shall be mailed at least 21 days prior to the date specified in the notice for hearing” pursuant to Government Code §56156.

WAIVER OF PROTEST PROCEEDINGS:

Pursuant to Government Code Section 56663, the Commission may waive protest proceedings if all of the following have occurred: 1) mailed notice pursuant to Government Code Section 56157 has been given to landowners and registered voters within the affected territory; 2) the mailed notice discloses the potential for the extension or continuation of any previously authorized charge, fee, assessment, or tax by the City and/or District in the affected territory; 3) the mailed notice discloses that unless written opposition to the proposal is received before the conclusion of the Commission proceeding on the proposal, the Commission intends to waive protest proceedings; and 4) no written opposition to the proposal from landowners or registered voters within the affected territory is received before the conclusion of the Commission proceedings on the proposal.

All criteria have been met for the Commission to waive protest proceedings; however should written opposition be received by the Commission prior to the conclusion of the Commission proceeding, the matter should be referred to staff to schedule protest proceedings.

CONCLUSION:

Staff recommends approval of the proposal as a logical and reasonable extension of the Santa Clarita Valley Sanitation District of Los Angeles County which will be for the interest of landowners and/or present and/or future inhabitants within the District and within the annexation territory.

RECOMMENDED ACTION:

1. Open the public hearing and receive testimony on the annexation;
2. There being no further testimony, close the public hearing; and
3. There being no written opposition submitted by the landowners or registered voters within the affected territory before the conclusion of this hearing on the proposal, waive the protest proceedings pursuant to Government Code Section 56663 and Adopt the Resolution Making Determinations, including the California Environmental Quality Act determinations, Approving and Ordering Annexation No. 1095 to the Santa Clarita Valley Sanitation District of Los Angeles County.

**RESOLUTION NO. 2021-00RMD
RESOLUTION OF THE LOCAL AGENCY FORMATION
COMMISSION FOR THE COUNTY OF LOS ANGELES
MAKING DETERMINATIONS APPROVING AND ORDERING
"ANNEXATION NO. 1095 TO THE SANTA CLARITA VALLEY SANITATION DISTRICT
OF LOS ANGELES COUNTY"**

WHEREAS, the Santa Clarita Valley Sanitation District (District) adopted a resolution of application to initiate proceedings, which was submitted to the Local Agency Formation Commission for the County of Los Angeles (Commission), pursuant to, Division 3, Title 5, of the California Government Code (commencing with § 56000, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000), for annexation of territory herein described to the District, all within the City of Santa Clarita; and

WHEREAS, the proposed annexation consists of approximately 26.882± acres of uninhabited territory and is assigned the following distinctive short-form designation: "Annexation No. 1095 to the Santa Clarita Valley Sanitation District of Los Angeles County"; and

WHEREAS, a description of the boundaries and map of the proposal are set forth in Exhibits "A" and "B", attached hereto and by this reference incorporated herein; and

WHEREAS, the principal reason for the proposed annexation is for the District to provide off-site sewage disposal to approximately 96 proposed single-family homes; and

WHEREAS, the Executive Officer has reviewed the proposal and submitted to the Commission a written report, including his recommendations therein; and

WHEREAS, the Executive Officer has given notice of the public hearing pursuant to Government Code §§ 56150-56160, 57025, and 57026, wherein the public hearing notice was published in a newspaper of general circulation in the County of Los Angeles on March 19,

2021, which is at least 21 days prior to the public hearing, and said hearing notice was also mailed to all required recipients by first-class mail on or before the date of newspaper publication; and

WHEREAS, in accordance with Government Code § 56663, mailed notice pursuant to Government Code § 56157 has been given to landowners and registered voters within the affected territory; and the mailed notice discloses that: 1) the potential for the extension or continuation of any previously authorized charge, fee, assessment, or tax by the City and/or District in the affected territory, and 2) unless written opposition to the proposal is received before the conclusion of the Commission proceeding on the proposal, the Commission intends to waive protest proceedings; and

WHEREAS, on April 14, 2021, after being duly and properly noticed, this proposal came on for hearing, at which time this Commission heard and received all oral and written testimony, objections, and evidence which were made, presented or filed, and all persons present were given an opportunity to hear and be heard with respect to this proposal and the report of the Executive Officer; and

WHEREAS, the Commission, acting as the conducting authority, has the ministerial duty of accepting any written opposition to the proposal and either, waive protest proceedings entirely, pursuant to Government Code § 56663, if no written opposition was received, or pursuant to Government Code § 57002, set the protest hearing to the following LAFCO hearing.

WHEREAS, the Commission, having not received written opposition to the proposal from landowners or registered voters before the conclusion of the proceeding/hearing hereby waives protest proceedings pursuant to Government Code Section § 56663.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. Acting in its role as a responsible agency with respect to Annexation No. 1095 to the Santa Clarita Valley Sanitation District of Los Angeles County, pursuant to State CEQA Guidelines § 15096, the Commission considered the Mitigated Negative Declaration prepared and adopted by the City of Santa Clarita, as lead agency, on September 5, 2019, together with any comments received during the public review process; certifies that the Commission has independently reviewed and considered and reached its own conclusions regarding the environmental effects of the Santa Clarita Valley Sanitation District of Los Angeles County's approvals related to the project as shown in the Mitigated Negative Declaration; and adopts a mitigation monitoring program as applicable for the project, finding that the mitigation monitoring program is adequately designed to ensure compliance with the mitigation measures during project implementation as applicable to the responsible agency.
2. The Commission finds the number of written opposition filed by landowners and registered voters is ____.
3. Mailed notice has been provided pursuant to Government Code § 56663 on March 16, 2021.
4. A description of the boundaries and map of the proposal, as approved by this Commission, are set forth in Exhibits "A" and "B", attached hereto and by this reference incorporated herein.
5. The affected territory consists of 26.882± acres, is uninhabited, and is assigned the following short form designation:

"Annexation No. 1095 to the Santa Clarita Valley Sanitation District of Los Angeles County".

6. Annexation No. 1095 to the Santa Clarita Valley Sanitation District of Los Angeles County is hereby approved, subject to the following terms and conditions:

- a. The District agrees to defend, hold harmless and indemnify LAFCO and/or its agents, officers and employees from any claim, action or proceeding against LAFCO and/or its agents, officers and employees to attack, set aside, void or annul the approval of LAFCO concerning this proposal or any action relating to or arising out of such approval.
- b. The effective date of the annexation shall be the date of recordation of the Certificate of Completion with the Los Angeles County Registrar-Recorder/County Clerk.
- c. Recordation of the Certificate of Completion shall not occur prior to the conclusion of the 30-day reconsideration period provided under Government Code § 56895.
- d. All fees due to LAFCO, the County of Los Angeles (including, but not limited to, fees owed to the County Assessor and/or the Registrar-Recorder/County Clerk), and the State of California Board of Equalization; shall be paid by the Applicant, in full, prior to LAFCO's filing the Certificate of Completion. Failure to pay any and all fees due to LAFCO, the County of Los Angeles, and the State Board of Equalization, within one year of the Commission approval of this change of organization/reorganization, will result in the change of

organization/reorganization being terminated pursuant to Government Code §57001 unless, prior to expiration of that year, the Commission authorizes an extension of time for that completion.

- e. The territory so annexed shall be subject to the payment of such service charges, assessments or taxes as may be legally imposed by the District.
- f. The regular County assessment roll shall be utilized by the District.
- g. The affected territory will be taxed for any existing general indebtedness, if any, of the District.
- h. Annexation of the affected territory described in Exhibits "A" and "B" to the District.
- i. The map and geographic description of the affected territory shall comply with all requirements of LAFCO, the Los Angeles County Registrar-Recorder/County Clerk, and the State of California Board of Equalization. If LAFCO, the Los Angeles County Registrar-Recorder/County Clerk, and/or the State of California Board of Equalization require changes, the map and geographic description shall be revised and all associated costs shall be the responsibility of the applicant.
- j. Except to the extent in conflict with "a" through "i", above, the general terms and conditions contained in Chapter 2 of Part 5, Division 3, Title 5 of the California Government Code (commencing with Government Code § 57325) shall apply to this annexation.

7. Pursuant to Government Code § 56663, the Commission finds that all the following have occurred: 1) mailed notice pursuant to Government Code Section 56157 has been given

to landowners and registered voters within the affected territory; 2) the mailed notice discloses the potential for the extension or continuation of any previously authorized charge, fee, assessment, or tax by the City and/or District in the affected territory; 3) the mailed notice discloses that unless written opposition to the proposal is received before the conclusion of the Commission proceeding on the proposal, the Commission intends to waive protest proceedings; and 4) no written opposition to the proposal from landowners or registered voters before the conclusion of the proceeding/hearing. Therefore, pursuant to Government Code § 56663, the Commission hereby waives protest proceedings.

8. The Commission hereby orders the uninhabited territory described in Exhibits "A" and "B" annexed to the District.
9. The Executive Officer is hereby authorized and directed to mail copies of this resolution as provided in Government Code § 56882.
10. The Executive Officer is directed to transmit a copy of this resolution to the District, upon the District's payment of the applicable fees required by Government Code § 54902.5 and prepare, execute and file a certificate of completion with the appropriate public agencies, pursuant to Government Code § 57200, *et seq.*
11. Pursuant to Government Code § 56883, the Executive Officer may make non-substantive corrections to this resolution to address any technical defect, error, irregularity, or omission.

PASSED AND ADOPTED this 14th day of April 2021.

MOTION:

SECOND:

AYES:

NOES:

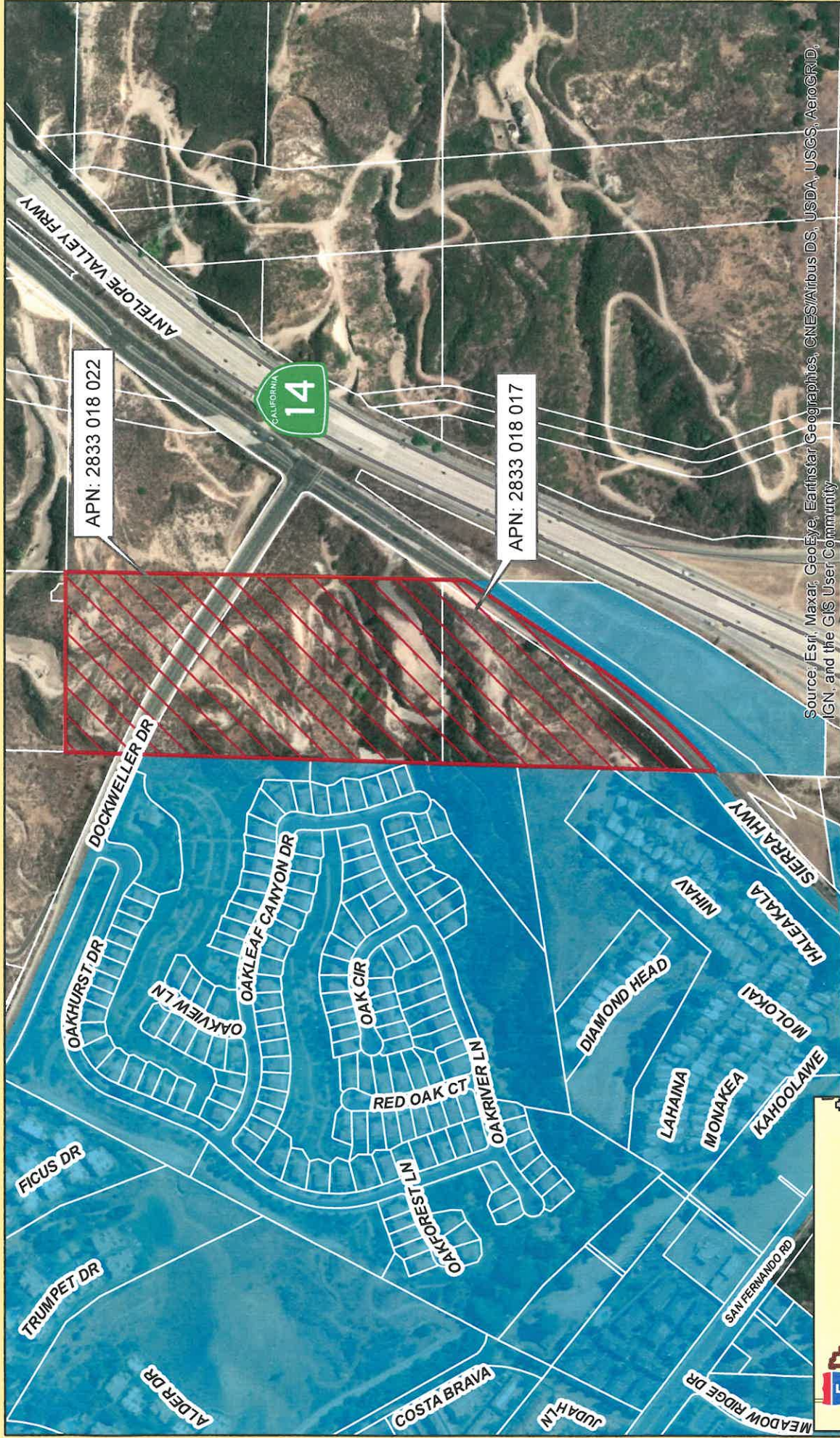
ABSTAIN:

ABSENT:

MOTION PASSES: 0/0/0

**LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES**





**Paul A. Novak, AICP
Executive Officer**



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

Annexation No. 1095 to the Santa Clarita Valley Sanitation District of Los Angeles County

Legend

-  CSD Annexation SCV-1095
-  City of Santa Clarita
-  Santa Clarita Valley Sanitation District of Los Angeles County
-  Sphere of Influence, CSD SCV



LAFCO
Local Agency Formation Commission
for the County of Los Angeles



Staff Report

April 14, 2021

Agenda Item No. 7.b.

Recommended Final Budget for Fiscal Year 2021-22

Background: In accordance with Government Code § 56381, the Commission must adopt a proposed and final budget, annually, following noticed public hearings.

Final Budget: The proposed budget for this year (Fiscal Year 2021-22) is \$1,658,753. The final budget before you today mirrors the proposed draft budget adopted at the March 10, 2021, Commission meeting.

Local Agency Apportionment

The local agency apportionment consists of the annual assessments levied upon the County of Los Angeles, the City of Los Angeles, the other cities in Los Angeles County, and the independent special districts in Los Angeles County. **The total apportionment amount will not increase and will be maintained at \$1,539,753, the same level as the last two fiscal years (Fiscal Year 2019-20 and 2020-21).** The total amount billable to funding agencies within Los Angeles County is \$1,539,253.

Comments from funding agencies

In accordance with state law, the Proposed Draft Budget for FY 2021-22 was transmitted to the Board of Supervisors, to each city, and to each independent special district within Los Angeles County on March 15, 2021 (via email). At that time, the agencies were notified that the Commission would consider approval of the Final Budget for FY 2021-22 at its April 14th, 2021 public hearing. Since preparation of this staff report, staff received a handful of inquiries from agency representatives; all such inquiries were addressed to the satisfaction of inquiring parties. Any local agency responses received after the agenda and staff report have been posted, will be reported to the Commission at the meeting.

Recommended action:

1. Open the budget hearing, receive public comments, and close the budget hearing;
2. Adopt the attached Recommended Final Budget for Fiscal Year 2021-22; and
3. Direct the Executive Officer to transmit the adopted Final Budget to local agencies and other parties as required by law.

Enclosures: 1) Proposed Budget for Fiscal Year 2021-22

RECOMMENDED FINAL BUDGET FOR FISCAL YEAR 2021-22

ACCT. #	ACCOUNT NAME	ADOPTED FINAL BUDGET 2020-21	PROPOSED DRAFT BUDGET 2021-22	RECOMMENDED DRAFT BUDGET 2021-22	\$ Variance From FY 2020-21 Adopted	PYE % Variance From FY 2020-21 Adopted
*Approved 3/10/21						
EXPENSES						
50000	Salaries and Employee Benefits					
50001	Employee Salaries	\$ 691,477	\$ 685,000	\$ 685,000	\$ (6,477)	-0.9%
50015	Employer Paid Pension Contribution	131,832	142,100	142,100	10,268	7.8%
50016	Accrued vacation and sick cashout	10,000	13,000	13,000	3,000	30.0%
50017	Commissioner Stipends	20,000	20,000	20,000	-	0.0%
50018	Worker's Compensation Insurance	9,500	10,500	10,500	1,000	10.5%
50019	Insurance (Health, Disability, Life)	138,000	142,132	142,132	4,132	3.0%
50020	Payroll Taxes	13,000	13,000	13,000	-	0.0%
50022	OPEB - Existing Retirees	23,000	20,000	20,000	(3,000)	-13.0%
50022.2	LACERA OPEB Administratrion Costs	\$ 20,000	\$ 20,000	\$ 20,000	\$ -	0.0%
Total Salaries & Employee Benefits		\$ 1,056,809	\$ 1,065,732	\$ 1,065,732	\$ 8,923	0.8%
50000A	Office Expense					
50025	Rent	\$ 112,300	\$ 132,571	\$ 132,571	20,271	18.1%
50026	Communications	10,000	11,000	11,000	1,000	10.0%
50027	Supplies	7,400	7,400	7,400	-	0.0%
50029	Computer Software	6,200	6,200	6,200	-	0.0%
50030	Equipment lease	6,500	6,500	6,500	-	0.0%
50031	Employee & Guest Parking Fees	9,200	8,000	8,000	(1,200)	-13.0%
50032	Property/Liability Insurance	24,000	14,000	14,000	(10,000)	-41.7%
50033	Agency Membership Dues	13,844	14,000	14,000	156	1.1%
50040	Information Technology/Programming	7,000	8,000	8,000	1,000	14.3%
50052	Legal Notices	4,000	4,000	4,000	-	0.0%
50054	Postage	4,000	4,000	4,000	-	0.0%
50056	Printing/Copy Charges	4,400	4,400	4,400	-	0.0%
50057	Conferences/Travel - Commissioners	13,000	10,000	10,000	(3,000)	-23.1%
50058	Conference/Travel - Staff	13,000	10,000	10,000	(3,000)	-23.1%
50060	Auto Reimbursement	7,000	7,000	7,000	-	0.0%
50061	Various Vendors	11,000	11,000	11,000	-	0.0%
50065	Miscellaneous - Other	8,000	7,500	7,500	(500)	-6.3%
50067	Computer-Copier-Misc Equipment	2,000	2,000	2,000	-	0.0%
Total Office Expenses		\$ 262,844	\$ 267,571	\$ 267,571	4,727	1.8%
50000C	Professional Services					
50076	Legal services	80,000	80,000	80,000	-	0.0%
50077	Accounting & Bookkeeping	20,000	20,000	20,000	-	0.0%
50077.2	Audit/Financial Statements	8,500	7,850	7,850	(650)	-7.6%
50077.1	Payroll Service	5,600	5,600	5,600	-	0.0%
50078	Contract Services	12,000	12,000	12,000	-	0.0%
50081	Municipal Service Reviews	113,000	-	-	(113,000)	-100.0%
Total Professional Services		\$ 239,100	\$ 125,450	\$ 125,450	(113,650)	-47.5%
TOTAL EXPENDITURES		\$ 1,558,753	\$ 1,458,753	\$ 1,458,753	\$ (100,000)	-6.42%
20020	OPEB Liability - Reserves	\$ 100,000	\$ 200,000	\$ 200,000	100,000	100%
Total Contingencies and Reserves Set Aside		\$ 100,000	\$ 200,000	\$ 200,000	100,000	100%
Total Appropriations		\$ 1,658,753	\$ 1,658,753	\$ 1,658,753	\$ -	0.0%

RECOMMENDED FINAL BUDGET FOR FISCAL YEAR 2021-22

ACCT. #	ACCOUNT NAME	ADOPTED FINAL BUDGET 2020-21	PROPOSED DRAFT BUDGET 2021-22	RECOMMENDED DRAFT BUDGET 2021-22	\$ Variance From FY 2020-21 Adopted	PYE % Variance From FY 2020-21 Adopted
*Approved 3/10/21						
40000	REVENUES					
40005	Filing Fees	\$ 100,000	\$ 100,000	\$ 100,000	-	0.0%
40006	Processing Fees	4,000	4,000	4,000	-	0.0%
40007	Interest Income	15,000	15,000	15,000	-	0.0%
40008	Other Income	500	500	500	-	0.0%
Total Revenues		\$ 119,500	\$ 119,500	\$ 119,500	\$ -	0.0%
NET OPERATING COSTS		\$ 1,539,253	\$ 1,539,253	\$ 1,539,253	\$ -	0.0%
Local Agency Apportionment		FY 2021-22 Final Budget Estimates*				
40001	City of Los Angeles	236,812	236,812	-	100%	100%
40002	County of Los Angeles	592,021	592,021	-	100%	100%
40003	Other Cities (87)	355,210	355,210	-	100%	100%
40004	Special Districts	355,210	355,210	-	100%	100%
Total Local Agency Apportionment		\$ 1,539,253	\$ 1,539,253	\$ -	100%	100%

*Estimates based on FY 2020-21 Billing. Invoices for FY 2021-22 are generated by the County Auditor Controller's Office.

Staff Report

March 10, 2021

Agenda Item No. 7.a.

Proposed Draft Budget for Fiscal Year 2021-22

Background

Government Code Section 56381 requires the Commission to adopt a proposed budget for the upcoming fiscal year (July 1 to June 30) by May 1st and a final budget by June 15th of each year. The Commission is further required to hold a noticed public hearing for both the proposed and final budget, and to distribute copies of the proposed and final budget to the County of Los Angeles, the eighty-eight (88) cities in Los Angeles County, and the fifty-one (51) independent special districts in Los Angeles County.

Proposed Draft Budget

The Final Budget for the current fiscal year, FY 2020-21, which was adopted by the Commission on June 10, 2020 is \$1,658,753. The Draft Budget for FY 2021-22 proposes that the Commission maintain the budget level at \$1,658,753. Although the draft budget anticipates increases in some of the expenditure categories and cost savings in others, there would be no net change to total appropriations.

Proposed Assessments

The Proposed Draft Budget for FY 2021-22 anticipates that the **assessments will not be increased over the FY 2020-21 Budget for the County of Los Angeles, the eighty-eight (88) cities, and the fifty-one (51) independent special districts. The assessments will be maintained at \$1,539,753, the same level as the last two fiscal years (FY 2019-20 and FY 2020-21).** (Note: The Auditor-Controller allocates the LAFCO assessments upon the eighty-seven (87) cities (separately of the City of Los Angeles) and the fifty-one (51) independent special districts based upon annual revenues reported in each agency's Annual Report submitted annually to the State Controller's Office. For this reason, an individual city or district's LAFCO assessment may be adjusted slightly).

Further explanation on budget categories of interest is included below.

Expenditures

Employee Salaries (50001): The proposed salaries amount accounts for contractually-required cost of living increases (anticipated at this time to be two-percent, or less) and a small contingency.

Employer Paid Pension Contributions (50015): As a LACERA participatory agency, LAFCO is subject to employer paid pension contribution rate increases. In accordance with LACERA's pension valuation reports, LACERA increased employer contribution rates by approximately by 1.5 %.

Worker's Compensation Insurance (50018): A slight increase was included to reflect current fiscal year rates and a CPI increase of 3%.

Insurance (Health, Disability, Life) (50019): This account includes health, disability and life insurance, and is subject to increases outside of the Commission's control. A 3% CPI increase is projected for the upcoming fiscal year.

Other Post-Employment Benefits (OPEB) – Existing Retirees (50022): The proposed budget for FY 2020-21 reflects actual OPEB invoices for the current fiscal year. Costs for OPEB are less than the current year budget due the passing of one (1) retiree.

LACERA OPEB Administrative Costs (50022.2): This budget line-item reflects the estimated administrative fee quoted by LACERA for managing existing retiree health benefits.

Rent (50025): LAFCO's current ten-year lease for office space (at 80 South Lake avenue in Pasadena) is scheduled to expire in December of 2021. The proposed budget reflects an estimated rent increase of approximately 20% and an increase to common area maintenance (CAM) fees of approximately 4%, should LAFCO extend its lease for an additional five years. The significant potential increase reflects where office lease rates are, today, versus where office lease rates were in 2011, at the time the existing lease was approved by the Commission. Pursuant to the direction of the Ad Hoc Lease Extension Committee, staff has initiated negotiations with the landlord. The projected amount in the budget is, therefore, subject to change.

Employee & Guest Parking Fees (50031): Parking charges for guest parking in the office parking structure were reduced to account for limited office visits, as staff anticipates that this trend will continue for the first few months of the upcoming fiscal year.

Property/Liability Insurance (50032): The Commission recently retained a new insurance carrier for property and liability insurance, resulting in significant cost savings of over 40% (approximately \$10,000).

Information Technology/Programming (50040): Expenses in this category are primarily for the routine maintenance of office computer equipment. In addition, a nominal amount is included for services required outside of the routine monthly maintenance.

Conferences/Travel (50057 & 50058): A placeholder (\$10,000) was included in two budget categories to allow for remote attendance at events/conferences by Commissioners/staff, and eventually for full participation. Staff reduced the amount from the prior year (\$13,000) to the proposed \$10,000. Given the current year restrictions, staff notes the inherent challenge associated with projecting travel expenses associated with the CALAFCO Annual Conference (Fall of 2021) and the CALAFCO Annual Staff Workshop (Spring of 2022).

Miscellaneous-Others (50065): This account includes charges from the County of Los Angeles for the use of the Board of Supervisors hearing room and County services such as assessor fees, monthly bank charges, and other miscellaneous charges.

Computer-Copier-Misc Equipment (50067): This account is used to replace computer equipment such as laptops, monitors, printers, and keyboards.

Professional Services: *Professional Services expenditures are expected to be similar to the 2020-21 fiscal year, with the exception of audit services.*

Expenditures (continued)

Legal services (50076): LAFCO utilizes two attorneys from the County of Los Angeles County Counsel's Office for legal services. The proposed budget amount is consistent with the amount charged in the prior fiscal years.

Audit/Financial Statements (50077.2): The amount included is consistent with the amount quoted for new auditing services, as approved by the Commission at the January 13th Meeting.

Contract Services (50078): This account is used for miscellaneous services for various contracts.

Municipal Service Reviews (MSRs) (50081): Staff does not anticipate utilizing consultants for completion of MSRs in the upcoming fiscal year.

OPEB Liability

OPEB Liability – Reserves (20020): The Commission has expressed interest to resume funding the Commissions OPEB liability. The proposed budget includes an allocation of a transfer of \$200,000 to the Commission's trust fund, the California Public Employees Retirement System (CalPERS)—California Employees Retiree Benefit Trust (CERBT). By the close of the 2020-21 fiscal year, approximately \$400,000 would be allocated for LAFCO's estimated \$575,000 OPEB Liability. The proposed contribution in FY 2020-21 would mean that LAFCO's pre-funded OPEB obligation is approximately 70% of the documented OPEB Liability, approaching the targeted pre-funded goal of 85%. Staff anticipates placing the matter on the Commission's Meeting Agenda within the next 2-3 months for a more comprehensive report.

Revenues

Filing Fees (40005): Since filing fees are dependent on the actions of third parties, anticipating filing fee revenue is the most difficult projection in the annual budget. The figure included in the FY 2021-22 Proposed Draft Budget includes a modest amount, similar to the prior fiscal year.

Processing Fees (40006): This account is used for the reimbursement of noticing charges and the County Assessor's parcel fees.

Interest Income (40008): This account is used for interest income earned for funds held in the County of Los Angeles Treasury.

Local Agency Apportionment

LAFCO's annual apportionment—that is, the assessments upon the County of Los Angeles, the City of Los Angeles, the other eighty-seven (87) cities, and the fifty-one (51) independent special districts within the County of Los Angeles, will be maintained at FY 2019-20 and FY 2020-21 levels.

Staff notes that these assessment projections are based on the reported budgets for cities and independent special districts; the actual assessments are calculated annually by the Los Angeles County Auditor-Controller, and may therefore be slightly different.

Conclusion: The Proposed Budget maintains the status quo, maintaining total appropriations and the local agency apportionment at prior year levels, while allowing the Commission to continue to fulfill its purpose and perform its core functions. **The approach to the proposed FY 2021-22 Budget is sensitive to the fiscal challenges facing the County of Los Angeles, cities in Los Angeles County, and the independent special districts of Los Angeles County.**

Staff Recommendation:

1. Open the budget hearing, receive public comments, and close the budget hearing;
2. Approve the attached Proposed Draft Budget for Fiscal Year 2021-22;
3. Pursuant to Government Code Section 56381, direct staff to forward the Proposed Budget for Fiscal Year 2021-22 to the County of Los Angeles, as well as the 88 cities and 51 independent special districts in Los Angeles County, for their comment; and
4. Set April 10, 2021, for hearing on adoption of the Recommended Final Budget for Fiscal Year 2021-22.

Enclosure: Proposed Draft Budget for Fiscal Year 2021-22 Spreadsheet

7.a. PROPOSED DRAFT BUDGET FOR FISCAL YEAR 2021-22

ACCT. #	ACCOUNT NAME	ADOPTED FINAL BUDGET 2020-21	PROJECTED YEAR END (PYE) 2020-21	PROPOSED DRAFT BUDGET 2021-22	\$ Variance From FY 2020-21 Adopted	PYE % Variance From FY 2020-21 Adopted
		A	B	C	D	E
EXPENSES						
50000	Salaries and Employee Benefits					
50001	Employee Salaries	\$ 691,477	\$ 660,000	\$ 685,000	\$ (6,477)	-0.9%
50015	Employer Paid Pension Contribution	131,832	130,000	142,100	10,268	7.8%
50016	Accrued vacation and sick cashout	10,000	19,271	13,000	3,000	30.0%
50017	Commissioner Stipends	20,000	18,550	20,000	-	0.0%
50018	Worker's Compensation Insurance	9,500	10,114	10,500	1,000	10.5%
50019	Insurance (Health, Disability, Life)	138,000	137,040	142,132	4,132	3.0%
50020	Payroll Taxes	13,000	13,000	13,000	-	0.0%
50022	OPEB - Existing Retirees	23,000	25,686	20,000	(3,000)	-13.0%
50022.2	LACERA OPEB Administration Costs	\$ 20,000	\$ -	\$ 20,000	\$ -	0.0%
Total Salaries & Employee Benefits		\$ 1,056,809	\$ 1,013,661	\$ 1,065,732	\$8,923	0.8%
50000A	Office Expense					
50025	Rent	\$ 112,300	\$ 113,028	\$ 132,571	20,271	18.1%
50026	Communications	10,000	11,424	11,000	1,000	10.0%
50027	Supplies	7,400	6,000	7,400	-	0.0%
50029	Computer Software	6,200	4,400	6,200	-	0.0%
50030	Equipment lease	6,500	6,700	6,500	-	0.0%
50031	Employee & Guest Parking Fees	9,200	7,560	8,000	(1,200)	-13.0%
50032	Property/Liability Insurance	24,000	13,300	14,000	(10,000)	-41.7%
50033	Agency Membership Dues	13,844	12,003	14,000	156	1.1%
50040	Information Technology/Programming	7,000	8,000	8,000	1,000	14.3%
50052	Legal Notices	4,000	900	4,000	-	0.0%
50054	Postage	4,000	6,000	4,000	-	0.0%
50056	Printing/Copy Charges	4,400	1,800	4,400	-	0.0%
50057	Conferences/Travel - Commissioners	13,000	500	10,000	(3,000)	-23.1%
50058	Conference/Travel - Staff	13,000	500	10,000	(3,000)	-23.1%
50060	Auto Reimbursement	7,000	7,000	7,000	-	0.0%
50061	Various Vendors	11,000	9,470	11,000	-	0.0%
50065	Miscellaneous - Other	8,000	4,000	7,500	(500)	-6.3%
50067	Computer-Copier-Misc Equipment	2,000	1,500	2,000	-	0.0%
Total Office Expenses		\$ 262,844	\$ 214,085	\$ 267,571	4,727	1.8%
50000C	Professional Services					
50076	Legal services	80,000	68,172	80,000	-	0.0%
50077	Accounting & Bookkeeping	20,000	13,806	20,000	-	0.0%
50077.2	Audit/Financial Statements	8,500	8,500	7,850	(650)	-7.6%
50077.1	Payroll Service	5,600	4,000	5,600	-	0.0%
50078	Contract Services	12,000	2,500	12,000	-	0.0%
50081	Municipal Service Reviews	113,000	62,015	-	(113,000)	-100.0%
Total Professional Services		\$ 239,100	\$ 158,993	\$ 125,450	(113,650)	-47.5%
TOTAL EXPENDITURES		\$ 1,558,753	\$ 1,386,739	\$ 1,458,753	\$ (100,000)	-6.42%
20020	OPEB Liability - Reserves	\$ 100,000	\$ 100,000	\$ 200,000	100,000	100%
Total Contingencies and Reserves Set Aside		\$ 100,000	\$ 100,000	\$ 200,000	100,000	100%
Total Appropriations		\$ 1,658,753	\$ 1,486,739	\$ 1,658,753	\$ 0	0.0%

7.a. PROPOSED DRAFT BUDGET FOR FISCAL YEAR 2021-22

ACCT. #	ACCOUNT NAME	ADOPTED FINAL BUDGET 2020-21	PROJECTED YEAR END (PYE) 2020-21	PROPOSED DRAFT BUDGET 2021-22	\$ Variance From FY 2020-21 Adopted	PYE % Variance From FY 2020-21 Adopted
		A	B	C	D	E
40000	REVENUES					
40005	Filing Fees	\$ 100,000	\$ 73,950	\$ 100,000	-	0.0%
40006	Processing Fees	4,000	-	4,000	-	0.0%
40007	Interest Income	15,000	9,166	15,000	-	0.0%
40008	Other Income	500	1,669	500	-	0.0%
	Total Revenues	\$ 119,500	\$ 84,785	\$ 119,500	0	0.0%
	NET OPERATING COSTS	\$ 1,539,253	\$ 1,401,954	\$ 1,539,253	0	0.0%
	Local Agency Apportionment					
				FY 2021-22 Final Budget Estimates*		
40001	City of Los Angeles	236,812	236,812	236,812	100%	100%
40002	County of Los Angeles	592,021	592,021	592,021	100%	100%
40003	Other Cities (87)	355,210	355,210	355,210	100%	100%
40004	Special Districts	355,210	355,210	355,210	100%	100%
	Total Local Agency Apportionment	\$ 1,539,253	\$ 1,539,253	\$ 1,539,253	100%	100%

*Estimates based on FY 2020-21 Billing. Invoices for FY 2021-22 are generated by the County Auditor Controller's Office.

April 14, 2021

Agenda Item No. 9.a

**Oral Report of Summary of Recommendations for Final Action on Executive Officer
Salary and Proposed Contract Amendment No. 3 to Executive Officer
Employment Agreement**

Background

The Executive Officer's current salary is \$197,240. The Executive Officer's employment agreement provides that the Commission may approve merit raises based upon an annual review of the Executive Officer's job performance. The Commission conducted its last performance evaluation on July 12, 2017, which approved merit pay increases through August of 2020.

On March 10, 2021, the Commission met in closed session to perform an annual review of the Executive Officer's job performance and to confer with its designated labor negotiator, Commission Chair Edward G. Gladbach, regarding unrepresented employee Paul A. Novak, Executive Officer. The Commission directed the Chair to negotiate a merit raise with the Executive Officer and provide the Commission with a recommended amendment to the Executive Officer's employment agreement at its next meeting. The following Commissioners were present and voted: Commissioners Close, Davitt (Alt.) Dear, Gladbach, McCallum, Mirisch, and Mitchell.

The Commission Chair now recommends that the Commission approve an amendment to the Executive Officer's employment agreement which would:

- Grant the Executive Officer a five-percent merit raise, increasing his annual salary from the current rate of \$197,240 to \$206,892, effective August 1, 2020;
- Grant the Executive Officer a five-percent (5%) merit raise, effective August 1, 2021;
- Grant the Executive Officer a five-percent (5%) merit raise, effective August 1, 2022; and
- Provide that the Commission's next consideration of a merit increase will not take place before July 2023.

The attached Amendment No. 3 to the Employment Agreement By and Between the Local Agency Formation Commission for the County of Los Angeles and Paul A. Novak has been reviewed and approved as to form by Commission Counsel.

A redlined version of the employment agreement showing changes between the existing Employment Agreement (as amended by Amendment No. 2 in 2017) and the proposed Amendment No. 3 is also attached.

Oral Report of Summary of Recommendations for Final Action on Executive Officer Salary

Pursuant to Government Code section 54953(c)(3), the Commission provides the following summary of the proposed action which is to be taken in connection with this item. This summary will also be provided orally at the meeting prior to consideration of this item:

Agenda Item 9.a, if approved, would grant an increase in the Commission's Executive Officer annual salary, from the current rate of \$197,240, to 206,892, effective August 1, 2020; and would grant a five-percent (5%) increase in the Commission's Executive Officer annual salary, effective August 1, 2021; and would grant a five-percent (5%) increase in the Commission's Executive Officer annual salary, effective August 1, 2022. The Commission will not consider a further merit increase prior to July 2023.

Recommendation of the Agency Designated Representative:

1. Approve the attached Amendment No. 3 to the Employment Agreement By and Between the Local Agency Formation Commission for the County of Los Angeles and Paul A. Novak and instruct the Chair to execute on behalf of the Commission.

**AMENDMENT NO. 3 TO THE EMPLOYMENT AGREEMENT BY AND BETWEEN THE LOCAL
AGENCY FORMATION COMMISSION FOR THE COUNTY OF LOS ANGELES AND PAUL A. NOVAK**

WHEREAS the Local Agency Formation Commission for the County of Los Angeles ("LAFCO" or "Commission") entered into the Employment Agreement By and Between the Local Agency Formation Commission for Los Angeles County and Paul A. Novak ("Agreement") on December 8, 2010; and

WHEREAS said Agreement took effect, and Executive Officer Paul A. Novak commenced employment with LAFCO, on January 3, 2011; and

WHEREAS the Commission approved merit pay increases for Executive Officer Paul A. Novak thorough Amendment No. 1 to the Agreement on August 13, 2014; and Amendment No. 2 to the Agreement on July 12, 2017; and

WHEREAS the Commission last considered the performance evaluation and potential merit increase for its Executive Officer Paul A. Novak ("Employee") in July 2017 and approved merit pay increases through August of 2020; and

WHEREAS the Commission on April 14, 2021, agreed to amend the Agreement to address mutually acceptable changes to the Agreement, including a merit raise as described herein, based on a performance evaluation by the Commission;

NOW, THEREFORE, pursuant to this AMENDMENT NO. 3 TO THE EMPLOYMENT AGREEMENT BY AND BETWEEN THE LOCAL AGENCY FORMATION COMMISSION FOR THE COUNTY OF LOS ANGELES AND PAUL A. NOVAK ("Amendment No. 3"), the Agreement, as amended previously by Amendment No. 1 and Amendment No. 2, is hereby further amended, effective April 14, 2021, following a performance review of Employee, as follows:

- I. Section 3.A (Current Rate) of Section 3 on Compensation is deleted in its entirety and replaced as follows:
 - A. Effective August 1, 2020, Employee shall be compensated at a salary of TWO HUNDRED SIX THOUSAND EIGHT HUNDRED NINETY TWO DOLLARS (\$206,892) per year, in installments payable on the 15th and 30th of each month. Employee shall work a minimum of 40 hours per week except holidays, sick days, and vacation days. Effective August 1, 2021, Employee's salary shall be increased by five percent (5%). Effective August 1, 2022, Employee's salary shall be increased by five percent (5%).
- II. Section 3.C (Merit Raises) is amended to update the schedule so the last

**AMENDMENT NO. 3 TO THE EMPLOYMENT AGREEMENT BY AND BETWEEN THE LOCAL
AGENCY FORMATION COMMISSION FOR THE COUNTY OF LOS ANGELES AND PAUL A. NOVAK
(Continued)**

sentence reads as follows:

Merit Raises. Employee agrees that Commission will limit the consideration of merit increases to once every three years, and that the next scheduled consideration will not be before July 2023.

Except as modified in this Amendment No. 3, all other provisions of the Agreement shall remain in full force and effect.

LOCAL AGENCY FORMATION COMMISSION FOR THE COUNTY OF LOS ANGELES

By: _____
Jerry Gladbach, Chair

Date: _____

PAUL NOVAK

By: _____
Paul A. Novak, Employee

Date: _____

APPROVED AS TO FORM:

Rodrigo A. Castro-Silva
COUNTY COUNSEL

By: _____
Deputy

**EMPLOYMENT AGREEMENT BY AND BETWEEN THE LOCAL AGENCY
FORMATION COMMISSION FOR LOS ANGELES COUNTY AND
PAUL A. NOVAK**

THIS AGREEMENT is made and entered into at Los Angeles California, by and between the Local Agency Formation Commission for Los Angeles County (hereinafter "LAFCO" and the "Commission") and Paul A. Novak (hereinafter "Employee").

WHEREAS Government Code Section 56384(a) authorizes LAFCO to appoint an executive officer who shall conduct and perform the day-to-day business of the Commission, and to perform the duties prescribed by State law and such duties as the Commission may authorize or direct; and

WHEREAS Employee is well-qualified to perform the services of Executive Officer and has been hired by the Commission to perform that role effective January 3, 2011; and

WHEREAS the parties desire to clarify their respective rights and obligations with regard to tenure, compensation, termination benefits, and other terms and conditions of employment of Employee;

NOW, THEREFORE, the parties hereto agree as follows:

1. PERIOD OF EMPLOYMENT. This Agreement shall have an effective date of January 3, 2011, and shall continue until terminated as provided in Section 6 of this Agreement.

2. DUTIES. Employee shall perform all of the duties of an Executive Officer as provided by State law and as may be assigned by the Commission.

3. COMPENSATION.

A. Current Rate. Effective ~~July 2017,~~ August 1, 2020. Employee shall be compensated at a salary of ~~ONE HUNDRED EIGHTY THOUSAND SIX HUNDRED NINETY DOLLARS (\$180,690)~~ TWO HUNDRED SIX THOUSAND EIGHT HUNDRED NINETY TWO DOLLARS (\$206,892) per year, in installments payable on the 15th and 30th of each month.

Employee shall work a minimum of 40 hours per week except holidays, sick days, and vacation days.

B. Annual Cost of Living Adjustments. The Employee shall receive an annual Cost of Living Adjustment ("COLA"), effective July 1st of each year hereafter during the term of this Agreement. The COLA shall be based on the reporting of the COLA index for the Los Angeles/Anaheim/Riverside area on June 30th of each year. In no event shall the COLA exceed FIVE PERCENT (5%) per year. Notwithstanding any other provision of this Agreement, Employee expressly waives his right to an annual COLA in 2017 which would have been effective July 1, 2017. This waiver does not affect annual COLAs, if any, effective July 1, 2018 or later under the Agreement.

C. Merit Raises. During the term of this Agreement, Employee may receive merit raises(s), as the Commission may approve. Any merit raise shall be based upon a review of the Employee's job performance by the Commission, and the granting of a merit raise is within the Commission's sole discretion. Employee agrees that Commission will limit the consideration of merit increases to once every three years, and that the next scheduled consideration will not be before July ~~2020~~ 2023.

3.5 EMPLOYEE EVALUATIONS. The Commission shall conduct a performance evaluation of the Employee no less than every THREE (3) years. Additionally, upon the request of any Commissioner or the Executive Officer, a performance evaluation of the Employee shall be placed on the agenda for the next regular or special Commission meeting.

4. BENEFITS. The Employee shall be entitled to all of the benefits described in Exhibit "A" attached hereto. In no event shall any benefits exceed or differ from those approved by the Commission for the Employee's job position.

5. SUSPENSION. In the event that felony charges are brought against the Employee, the Commission, upon written notice, may suspend the Employee without salary and with the Employee's benefits "suspended" as of the date of the suspension. Thereafter, if the Employee is acquitted or found "not guilty" of the alleged criminal act, the Commission shall immediately reinstate the Employee, and the Employee's salary and benefits shall be due and payable retroactive to the date of suspension. However, if the Employee is convicted of the alleged act,

this Agreement shall be deemed terminated as of the date of the initial suspension. Nothing in this section shall in any manner limit nor restrict the termination provisions of Section 6, below.

6. TERMINATION. Either the Employee or the Commission may cancel this Agreement at any time without cause upon giving written notice to the other party. Upon termination, the Employee ceases to have the duties and authority of the office of Executive Officer.

7. TERMINATION BENEFIT. In the event that the Commission terminates this Agreement with or without cause, the Employee shall be entitled to receive an amount equal to six (6) months salary at the Employee's then current rate. This termination benefit shall be inapplicable if the Employee has been convicted of a felony, and shall not be paid during any period of time when felony criminal charges are pending against the Employee.

8. OUTSIDE EMPLOYMENT. The Employee agrees that, during the term of this Agreement, any outside employment of the Employee: (1) shall be limited to a maximum of FIFTEEN (15) hours per week; (2) shall not conflict with the Employee's official duties as a LAFCO employee; (3) shall not involve advisory nor consultant services which might conflict with the interests of LAFCO; (4) shall not involve any financial interest in any contract, sale, or transaction to which LAFCO is a party; and (5) shall not involve work which is subject to review by the Employee in the Employee's official capacity or by any other LAFCO employee or official. The Employee shall consult with the Commission and County Counsel

prior to accepting any new outside employment, and shall not accept any new outside employment without the prior approval of the Commission. The Employee's existing outside employment is identified in Exhibit "B" attached hereto and is approved by the Commission upon execution of this Agreement.

9. CONSTRUCTION OF AGREEMENT.

- A. Entire Agreement. This Agreement constitutes the entire Agreement between the parties and supersedes and replaces any and all prior agreements, understandings, commitments and practices between them, including any and all prior employment agreements whether or not fully performed by either party before the date of this Agreement. No oral modification, express or implied, may alter or vary the terms of this Agreement. No amendments to this Agreement may be made except in writing signed by both parties. Any representations contrary to this Agreement, express or implied, written or oral, are hereby disclaimed.
- B. Modification in Writing. This Agreement may not be modified unless said modification is in writing and signed by the Employee and the Commission.
- C. California Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California and any action brought upon this Agreement shall be brought with the Los Angeles Superior Court, Central District.

- D. Severability. The invalidity of any portion of this Agreement will not and shall not be deemed to affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the parties agree that the remaining provisions shall be deemed to be in full force and effect as if they had been executed by both parties subsequent to expungement of the invalid provision.
- E. Waiver of Rights. The failure of either party to this Agreement to insist upon the performance of any of the terms and conditions of this Agreement, or the waiver of any breach of any of the terms and conditions of this Agreement, shall not be construed as thereafter waiving any such terms and conditions, but the same shall continue and remain in full force and effect as if no such forbearance or waiver had occurred.
- F. Titles. The titles to the paragraphs of this Agreement are solely for the convenience of the parties and shall not be used to explain, modify, simplify, or aid in the interpretation of the provisions of this Agreement.

10. PARTIES AUTHORIZED TO EXECUTE AGREEMENT. The parties agree that they are authorized to execute this agreement (Chairman on behalf of the Commission and Employee on his own behalf).

LOCAL AGENCY FORMATION COMMISSION
FOR LOS ANGELES COUNTY

By: _____
Edward G. Gladbach, Chairman

Date: _____

PAUL A. NOVAK

By: _____
Paul A. Novak, Employee

Date: _____

APPROVED AS TO FORM:

MARY C. WICKHAM
County Counsel

By _____

EXHIBIT "A"

EXECUTIVE OFFICER BENEFITS

1. Retirement – Participation in the Los Angeles County Employees Retirement Association, Plans E or D, or any successor plan for which the Employee qualifies. The Commission will pay the "Employer" contribution for the applicable plan consistent with the plan terms.
2. Medical Plan –The Commission will pay the entire premium for family coverage (Employee, Employee's spouse and Employee's eligible children) of Anthem Blue Cross Point of Service (POS) or equivalent, procured through the County of Los Angeles ("County") if possible.
3. Dental Plan –The Commission will pay the entire premium for family coverage (Employee, Employee's spouse, and Employee's eligible children), Delta Dental or equivalent, procured through the County if possible.
4. Life Insurance – The Commission will pay the entire premium for ONE MILLION DOLLARS (\$1,000,000.00) of term life insurance, procured through the County if possible.
5. Accidental Death and Dismemberment Insurance – The Commission will pay the entire premium for TWO HUNDRED FIFTY THOUSAND DOLLARS (\$250,000.00) of Accidental Death and Dismemberment Insurance, procured through the County if possible.
6. Short-Term Disability Insurance – The Commission will provide short-term disability coverage to replace 70% of Employee's monthly salary after a 14-day waiting period if Employee is ill or injured and cannot work. This coverage will be provided for up to 26 weeks.
7. Long-Term Disability Insurance – The Commission will provide long-term disability coverage to replace 60% of Employee's monthly salary after the Short-Term Disability coverage (Item 6, above) ends.
8. Long-Term Disability Health Insurance – The Commission will provide long-term disability health insurance coverage to pay for 100% of monthly medical plan coverage (Item 2, above) while Employee receives Long-Term Disability benefits.
9. Worker's Compensation Insurance– as required by California law.

10. Vacations

- a. Except as noted herein, every year, Employee shall be credited with 160 hours (20 days, based upon an 8 hour work day) of vacation per year, which can be accumulated from year to year as set forth below. For 2011, Employee shall be credited with 80 hours on January 1, 2011, and 80 hours on July 1, 2011. Employee shall be credited with 160 hours on January 1, 2012, and with 160 hours every year thereafter on January 1.
- b. Each year Employee may elect, in lieu of using the annual allocated vacation time, to be paid for up to FIFTY-PERCENT (50%) of the annual allocation. Time for which Employee elects to be paid will be calculated at the salary rate in effect for the year in which the time was earned.
- c. Unused annual vacation time can be accumulated, up to a maximum of FOUR HUNDRED EIGHTY (480) hours. Any vacation time credited in excess of this limit must be either converted to pay as indicated in Subsection b., above, or used within the following year. Any vacation time not converted to pay or used within the year next following the Employee reaching the maximum of FOUR HUNDRED EIGHTY (480) hours will be forfeited.
- d. Payment for unused vacation time, whether at termination or earlier conversion, shall be subject to withholding of income taxes.

11. Sick Leave

- a. Except as noted herein, every year, Employee shall be credited with NINETY-SIX (96) hours (12 days, based upon an 8-hour work day) of sick leave per year, which can be accumulated from year to year as set forth below. For 2011, Employee shall be credited with 48 hours on January 1, 2011, and 48 hours on July 1, 2011. Employee shall be credited with 96 hours on January 1, 2012, and with 96 hours every year thereafter on January 1.
- b. Each year Employee may elect to be paid, at the Employee's then current salary rate, for up to TWENTY-FOUR (24) hours of sick leave at the end of each SIX (6) month period of January through June and July through December for which no sick time has been used.
- c. At the time of termination, payment shall be made at the rate of FIFTY PERCENT (50%) of the accumulated hours, up to a maximum of payment for SEVEN HUNDRED TWENTY (720) hours.

12. Accrual of Vacation and Sick Leave – The rates of accrual of vacation and sick leave set forth in paragraphs 10 and 11, above, are based on an Employee working a FORTY (40) hour work week (e.g., full-time employment). Vacation and sick leave accruals will be adjusted proportionally for part time employment.
13. Holidays – Employee shall be entitled to the same holidays as those enjoyed by County employees.
14. Automobile Allowance – The Commission shall provide Employee with an Automobile Allowance of FIVE HUNDRED TWENTY DOLLARS (\$520.00) per month, in equal installments payable on the 15th and 30th of each month. The monthly rate shall be adjusted annually on each anniversary of initial employment to reflect the County's then current monthly department head automobile allowance, but shall in no case be reduced below FIVE HUNDRED TWENTY DOLLARS (\$520.00) per month.
15. Alternate Work Schedule – Parties acknowledge that the Commission practice allows for an alternative work schedule for employees. The Commission currently utilizes a "4-10" schedule (four 10-hour days, Monday through Thursday) and that the Commission is closed for business on Fridays. Parties acknowledge that Employee shall utilize whatever work schedule for employees is in effect at the time, as approved by the Commission, and that this schedule may change in the future.

EXHIBIT “B”
OUTSIDE EMPLOYMENT

Employee’s outside employment (on January 1, 2011) consists of the following:

1. Zoning Hearing Officer – Part-time zoning administrator (independent contractor) for the City of Pasadena. Commitment involves a maximum of eight (8) hearings per year and no more than four (4) hours per week.
2. Adjunct Instructor – Part-time university professor (independent contractor) for the University of Southern California. Commitment involves teaching one evening class in the Spring Term (maximum of five (5) hours per week) and one evening class in the Summer Term (maximum of eight (8) hours per week).

The Employee shall consult with the Commission and County Counsel prior to accepting any new outside employment, and shall not accept any new outside employment without the prior approval of the Commission.

Staff Report

April 14, 2021

Agenda Item No. 9.b.

Sativa Water System: County of Los Angeles Request to Extend the Interim Operating Period

Background:

In 2018, the State approved AB 1577 (Gipson), which amended the State of California Health and Safety Code concerning the Sativa County Water District (Sativa). Health and Safety Section § 116687(g)(1) states as follows:

(g) (1) Notwithstanding subdivision (d) of Section 116684, for any successor agency to the district designated by the commission [LA LAFCO] to take over the district, any receiving operator of a public water system that provides service to the territory of the district, or any water corporation that acquires the district, the interim operation period shall commence upon the execution of an agreement or designation by the commission to provide water services to the district and shall end one year later. Upon the showing of good cause, the interim operation period shall be extended by the commission for up to three successive one-year periods at the request of an entity described in this paragraph. [emphasis added]

The interim operation period is defined in AB 1577 as the time during which the appointed administrator, successor agency, receiving operator or water corporation that acquires Sativa, and your Commission, are not liable for claims by past or existing Sativa ratepayers or water consumers.

The Commission approved Dissolution No. 2018-09 of the Sativa County Water District on February 13, 2019, naming the County of Los Angeles (County) as the successor agency. The dissolution took effect on March 19, 2019.

At the County's request, and at your October Meeting in 2020, the Commission adopted Resolution 2020-20RMD to extend the interim operation period, effective on March 19, 2020.

County Request to Extend Interim Operation Period:

Principal Deputy County Counsel, Warren Wellen, on behalf of the County, submitted a letter to the Executive Officer on March 15, 2021, requesting that the Commission extend the interim operating period for a one-year period, with an effective date of March 19, 2021. (copy attached). Staff anticipates that representatives of the Los Angeles County Departments of the County Counsel and Public Works will be available by telephone for today's meeting.

Analysis:

Staff believes that the County has shown good cause to warrant granting the requested one year extension, as set forth in the attached letter and the quarterly reports submitted by the County to date.

Staff notes that the request to extend the interim operating period is retroactive to March 19, 2021. If the Commission were to approve the one year extension, the interim operating period would conclude on March 19, 2022.

Staff has prepared a draft resolution making determinations to extend the interim operating period for the Commission's consideration.

California Environmental Quality Act:

The proposed extension of the statutory interim operating period is not a project for purposes of the California Environmental Quality Act (CEQA) because it is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment, pursuant to § 15378(b)(5) of the State CEQA Guidelines. In addition, the proposed extension of the interim operating period is exempt from CEQA pursuant to State CEQA Guidelines § 15061, because it can be seen with certainty that there is no possibility that the extension will have a significant effect on the environment.

Staff Recommendation:

Staff recommends that the Commission:

1. Adopt the Resolution Making Determinations No. 2021-00, including the CEQA determinations, extending the interim operating for the County of Los Angeles for one year relative to the Sativa Water System.

RESOLUTION NO. 2021-00RMD

**A RESOLUTION OF THE LOCAL AGENCY FORMATION COMMISSION
FOR THE COUNTY OF LOS ANGELES MAKING DETERMINATIONS RELATING TO DISSOLUTION
NO. 2020-00 OF THE SATIVA COUNTY WATER DISTRICT**

BE IT RESOLVED by the Local Agency Formation Commission for the County of Los Angeles (the “Commission”), that;

WHEREAS, the Sativa County Water District (“Sativa” or “District”) was incorporated by the State of California Secretary of State on December 30, 1938, under the County Water District Law; and

WHEREAS, the August 2012 Sativa County Water District MSR recommended that the Commission adopt a Zero Sphere of Influence (Zero SOI) and consolidate the District; and

WHEREAS, on May 14, 2014, the Commission adopted the Round 2 MSR and SOI Update and assigned a Zero SOI for the District; and

WHEREAS, the Commission initiated the proposed dissolution of Sativa by adopting a resolution of application pursuant to Government Code § 56375(a)(2)(B) at its meeting of July 11, 2018; and

WHEREAS, on October 31, 2018, the SWRCB appointed Los Angeles County (“County”) as the State Administrator for the District, pursuant to § 116687 of the Health and Safety Code; and

WHEREAS, on November 1, 2018, a representative of the County of Los Angeles (County) Department of Public Works staff assumed full administrative, managerial, and financial control of the District, and County representatives have been operating the District from that time to the present; and

WHEREAS, on February 13, 2019, the Commission approved a resolution making determinations approving and ordering Dissolution No. 2018-09 of the Sativa County Water District; and

WHEREAS, Condition No. 9.e. of Dissolution No. 2018-09 designated the County of Los Angeles as the successor agency to the Sativa County Water District, as authorized by Government Code § 56886(m); and

WHEREAS, Health and Safety Code § 116687(g)(1) defined an interim operating period of one year, for any successor agency designated by the County to assume control of Sativa; and

WHEREAS, on October 14, 2020, the Commission adopted a resolution to extend the interim operating period, to March 19, 2020;

WHEREAS, legal counsel to the County, and on the County's behalf, submitted a letter to LAFCO requesting that the Commission extend the interim operating period for an additional one-year period, to March 19, 2022, attached hereto and incorporated herein by reference; and

WHEREAS, the Executive Officer has prepared a staff report and recommendation concerning this request, attached hereto and incorporated herein by reference; and

WHEREAS, the staff report indicates that the County has shown good cause to warrant granting the requested extension, as documented in the letter provided by legal counsel to the County; and

WHEREAS, the County of Los Angeles has managed, operated, and maintained the Sativa Water System since October 31, 2018 in an effective and responsible manner;

WHEREAS, the County of Los Angeles anticipates a future sale of the Sativa Water System to a long-term service provider; and

WHEREAS, the County of Los Angeles anticipates an agreement with the long-term provider which will include a transition plan, under which the provider would operate and maintain the Sativa Water System, on behalf of the County, in anticipation of a future approval of the sale by the California Public Utility Commission (CPUC).

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING, BE IT RESOLVED as follows:

1. This resolution making determinations is made pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, California Government Code § 56000 *et seq.*
2. The Commission finds that the extension of the interim operation period is not a project for purposes of the California Environmental Quality Act (CEQA) because it is an organizational activity of government with no direct nor indirect effects on the physical environment, pursuant to § 15378(b) of the State CEQA Guidelines. In the alternative, the Commission finds that the identified activities are exempt from CEQA pursuant to State CEQA Guidelines § 15061, because it can be seen with certainty that there is no possibility of a significant effect on the environment.

3. The Commission hereby approves the request to extend the County of Los Angeles interim operating period for an additional one-year period, subject to the following terms and conditions:
 - a. This extension is retroactive to March 19, 2021.
 - b. This extension is valid from March 19, 2021 to March 19, 2022.
4. As allowed under Government Code § 56107, the Commission hereby authorizes the Executive Officer to make non-substantive corrections to this resolution to address any technical defect, error, irregularity, or omission.

PASSED AND ADOPTED this 14th Day of April, 2021, by the Commission, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

**LOCAL AGENCY FORMATION COMMISSION FOR
THE COUNTY OF LOS ANGELES**

PAUL A. NOVAK, AICP, Executive Officer



COUNTY OF LOS ANGELES
OFFICE OF THE COUNTY COUNSEL

648 KENNETH HAHN HALL OF ADMINISTRATION
500 WEST TEMPLE STREET
LOS ANGELES, CALIFORNIA 90012-2713

RODRIGO A. CASTRO-SILVA
County Counsel

March 15, 2021

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Paul A. Novak, AICP
Executive Officer
Local Agency Formation Commission for the
County of Los Angeles
80 South Lake Avenue, Suite 870
Pasadena, California 91101

**Re: Sativa Los Angeles County Water District – Extension of
Interim Operating Period**

Dear Mr. Novak:

As you know, our office represents the County of Los Angeles ("County"), the successor agency to the Sativa Los Angeles County Water District.

On behalf of the County, we write to request that, pursuant to California Health & Safety Code section 116687(g)(1), the Local Agency Formation Commission for the County of Los Angeles ("LAFCO") approve an extension of the County's interim operation period. Under that section, LAFCO is authorized to extend the interim operation period for up to three successive one-year periods.

As you will recall, at the October 13, 2020, meeting, in response to the County's request, LAFCO adopted Resolution 2020-20RMD which extended the interim operation period to March 19, 2021, and determined that the extension was not a project for purposes of the California Environmental Act.

At this time, we respectfully request again that LAFCO approve a second one-year extension period, with an effective date of March 19, 2021, and lasting until March 19, 2022.

Sativa
March 15, 2021
Page 2

The County submits that good cause exists for a second extension for the reasons set forth in the quarterly reports the County has submitted to LACFO, up to and including the most recent quarterly report, which the County submitted to LAFCO at its October meeting, and for the reasons set forth on the record by County representatives at previous LAFCO meetings. Those reasons include, without limitation, the County's successful efforts to diagnose and resolve the discoloration issues; construct water system infrastructure improvements; and address financial, operational, and management issues. Additionally, the County continues to negotiate with Suburban Water Systems regarding the sale of Sativa as well as an agreement under which Suburban will operate Sativa pending CPUC approval of the proposed sale. We expect that the proposed sale and interim operating agreement will be placed on the Board of Supervisors' agenda for their approval in the near future.

Please let us know if you have any questions.

Very truly yours,

RODRIGO CASTRO-SILVA
County Counsel

By 

WARREN R. WELLEN
Principal Deputy County Counsel
Public Works Division

WRW:mv

c: Carole Suzuki
Tiffani Shin

Staff Report

April 14, 2021

Agenda Item No. 10.a.

Legislative Update and Request to take a “SUPPORT” Position on AB 703

Legislation:

Legislators unleashed a torrent of bills—2,563 to be precise—as the deadline to introduce legislation lapsed on February 19th. Of these, the California Association of Local Agency Formation Commissions (CALAFCO) is monitoring 34 bills. Although staff is monitoring additional legislation, this update reports on those bills most likely to be of interest to the Commission:

- **AB 1581 (Assembly Local Government Committee):** This is the annual Omnibus Bill sponsored by CALAFCO. As introduced on March 9th, AB 1581 has four provisions; there are multiple additional items which are expected to be amended into the bill. AB 1581 was assigned to the Assembly Local Government Committee. CALAFCO and LA LAFCO are on record in support of AB 1581 (copies of the LA LAFCO and CALAFCO support letters are attached).

Commission Position: **SUPPORT** (March 10th Meeting)

- **AB 1195 (Cristina Garcia):** This bill would form a new Southern Los Angeles County Regional Water Agency (SLACRWA) as a regional water agency serving Southeast Los Angeles County. The boundary of the proposed SLACRWA would be the same territory as the existing boundary of the Water Replenishment District of Southern California (WRD), and the combined territory as the existing boundaries of the Central Basin Municipal Water District and the West Basin Municipal Water District. The SLACRWA would be governed by a five-member board appointed by the Governor, the Los Angeles County Board of Supervisors, the Gateway Cities Council of Government, the South Bay Cities Council of Governments, and the San Gabriel Valley Council of Governments. Under AB 1195, when directed by the State Water Resources Control Board, the SLACRWA will consolidate operation of public water systems (defined as systems for human water consumption that have 15 or more service connections) or serve as an administrator of a public water system. The bill is special legislation without LAFCO involvement in the formation of the SLACRWA. Introduced on February 18th, the bill was double-referred to the Assembly Local Government Committee and the Environmental Safety & Toxic Materials Committee.

Commission Position: **NONE REQUESTED at this time (watch)**

SB 268 (Archuleta): Current law authorizes the submittal of a proposal to LAFCO to form a new Lower Los Angeles River Recreation and Parks District (LLARRPD), and the City of South Gate submitted a proposal to form the LLARRPD with LAFCO on October 2, 2019, which is currently pending; SB 268 would alter the composition of the governing board for the proposed district. Current law authorizes, no later than January 1, 2020, the submittal of a proposal to LAFCO to form a new Lower San Gabriel Valley Recreation and

Park District; SB 268 would extend that deadline to January 1, 2024. Staff does not see a reason for LAFCO to take a position on SB 268. Co-authored by Senator Lena Gonzalez, and Assembly Members Cristina Garcia, Lisa Calderon, and Patrick O'Donnell, the bill is supported by the Cities of Artesia, Bellflower, Commerce, Downey, Lakewood, Pico Rivera, and Santa Fe Springs. Introduced on January 28th, SB 268 was approved by the Senate Governance and Finance Committee on March 25th; the bill is now pending before the Appropriations Committee.

Commission Position: **NONE REQUESTED at this time (watch)**

- **AB 850 (Gallagher)**: Current law, and until January 1, 2022, authorizes the City of El Monte, the City of Montebello, and the City of Willows to sell its public utility for furnishing water service for the purpose of consolidating the system with another public water system; this bill would extend the deadline to January 1, 2024. Co-authored by Assemblyman Mike Gipson, the bill was introduced on February 17th and was double-referred to the Water, Parks, & Wildlife and the Assembly Local Government Committee.

Commission Position: **NONE REQUESTED at this time (watch)**

- **AB 1053**: Current law states that a majority of city representatives is required to establish a quorum for the City Selection Committee in each county; this bill would reduce that quorum, for the same agenda items only, to one-third of city representatives if the first meeting was postponed for lack of a quorum. Current law states that City Selection Committees must meet in person; this bill would authorize city selection committee meetings to be conducted by teleconferencing and electronic means. Introduced on February 18th, the bill was referred to the Assembly Local Government Committee.

Commission Position: **NONE REQUESTED at this time (watch)**

- **AB 339 (Lee and Cristina Garcia)**: Once public meetings return to an “in-person” format (post COVID restrictions), AB 339 would require that public agencies provide both call-in access (landline telephone) and internet access (computer, laptop, or cell phone) for all public meetings. Additionally, the bill would require public agencies to provide closed captioning for all meetings, to translate all agendas and instructions for accessing the meeting into all languages for which five-percent (5%) of the population in the area governed by the local agency is a speaker. CALAFCO has taken a “watch” position on AB 339. ABV 339 was introduced on January 28th, and it is awaiting referral to a policy committee.
- **SB 273 (Hertzberg)**: Under current law, most county sanitation districts do not have the authority to provide stormwater management services; the two exceptions are in Los Angeles County and Orange County, both of which are the result of special legislation. SB 273 would allow all other county sanitation districts statewide to provide stormwater management services, while keeping the LAFCO process to activate these latent powers intact. The bill is sponsored by the California Association of Sanitation Agencies (CASA), and it is supported by CALAFCO, who worked with the author on proposed amendments. The Senate Governance & Finance Committee approved SB 273 on March 11th; the Senate

Committee on Environmental Quality will consider the bill on April 12th (after this report was posted to the agenda).

Commission Position: **NONE REQUESTED at this time (watch)**

- **SB 403 (Gonzalez):** Current law authorizes the State Water Resources Control Board (SWRCB) to order the “forced consolidation” of small water systems with a receiving system for certain disadvantaged communities. SB 403 would expand this authority to encompass a water system or domestic well(s) that are at risk of failing to provide adequate drinking water. CALAFCO has reached out to the author’s office to address concerns and to discuss amendments. The Senate Environmental Quality Committee approved SB 403 on March 16th; the bill was referred to the Senate Governance & Finance Committee.

Commission Position: **NONE REQUESTED at this time (watch)**

- **SB 55 (Stern and Allen):** This bill would prohibit the creation or approval of a new development, as defined, in a Very High Fire Hazard Severity Zone or a State Responsibility Area. CALAFCO has taken a “watch” position on SB 55. Introduced by Senators Henry Stern and Ben Allen on December 7, 2020, the bill was double-referred to the Governance & Finance Committee and the Committee.

Commission Position: **NONE REQUESTED at this time (watch)**

- **AB 1295 (Muratsuchi):** This bill would prohibit a city or county from entering into a development agreement for property located in a designated “Very High Fire Hazard Severity Zone.” Introduced on February 19th, the bill was double-referred to the Governance & Finance Committee and the Housing and Community Development Committee.

Commission Position: **NONE REQUESTED at this time (watch)**

- **AB 11 (Ward):** Introduced by Assemblyman Chris Ward on December 7, 2020, AB 11 would require the Strategic Growth Council to establish up to 12 regional climate change authorities to coordinate climate adaptation and mitigation activities in their regions, and coordinate with other regional climate adaptation authorities, state agencies, and other relevant stakeholders. CALAFCO has taken a “watch” position on AB 11. AB 11 was referred to the Assembly Natural Resources Committee.

Commission Position: **NONE REQUESTED at this time (watch)**

Request to take a “SUPPORT” position on AB 703:

- **AB 703 (Rubio, B):** Post-Pandemic, AB 703 would allow legislative bodies to utilize teleconferencing for public Brown Act meetings, subject to certain requirements concerning posting, notice, and the ability of the public to observe the meetings and provide public

comment: would remove the requirement to post agendas and provide for public attendance at each virtual meeting location for teleconferencing meetings; and would require public agencies to respond to requests for reasonable ADA accommodation requests. Introduced on February 16th, the bill was referred to the Assembly Local Government Committee. The bill is sponsored by the Three Valleys Municipal Water Agency, and has garnered the support of the Association of California Water Agencies (ACWA), California Mutual

Utilities Association, Foothill Municipal Water District, Metropolitan Water District of Southern California (MWD), Municipal Water District of Orange County (MWDOC), Public Water Agency Group (PWAG), Rowland Water District, San Gabriel Valley Economic Partnership, Southern California Water Coalition (SCWC), and Walnut Valley Water District. Introduced on February 16th, AB 703 was referred to the Assembly Local Government Committee. Staff is requesting that the Commission take a “SUPPORT” position on AB 703 (copies of AB 703 and an AB 703 Background Sheet are attached).

Commission Position: Staff recommends that the Commission take a “SUPPORT” Position.

Recommended Action:

Staff recommends that the Commission:

1. Receive and file the Legislative Update; and
2. Take a “SUPPORT” position relative to AB 703, and authorize the Chair to sign letters documenting this position, and direct staff to convey this support the Governor, legislators, and other stakeholders; and

Attachments:

- Letter of March 18, 2021, from Commission Chair Jerry Gladbach to The Honorable Cecilia Aguiar-Curry (Chair, Assembly Local Government Committee Chair) in support of AB 1581
- Letter of March 15, 2021 from CALAFCO Executive Director Pamela Miller to the Honorable Cecilia Aguiar-Curry (Chair, Assembly Local Government Committee Chair) in support of AB 1581
- AB 703 (Rubio, B)
- AB 703 Background Sheet

Young Members

Jerry Gladbach
Chair

Donald Dear
1st Vice-Chair

Gerard McCallum
2nd Vice-Chair

Kathryn Barger
Richard Close
Margaret Finlay
John Mirisch
Holly Mischell
Vacant
(City of Los Angeles)

Alternate Members

Lori Brogin-Falley
Janice Hahn
David Lesser
Mel Mathews
Vacant
(City of Los Angeles)
Vacant
(Cities in Los Angeles
County)

Staff

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www.lafco.org

March 18, 2021

Honorable Cecilia Aguiar-Curry, Chair
Assembly Local Government Committee
California State Assembly
State Capitol, Room 5144
Sacramento, CA 95814

RE: SUPPORT of AB 1581: Local Government Committee Omnibus Bill

Dear Chair Aguiar-Curry

The Local Agency Formation Commission for the County of Los Angeles (LA LAFCO or Commission) is pleased to support Assembly Local Government Committee Bill AB 1581, sponsored by the California Association of Local Agency Formation Commissions (CALAFCO). This legislation makes technical, non-substantive changes to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (Act). At our March 10th Meeting, the Commission voted unanimously to Support AB 1581.

This annual bill includes technical changes to the Act which governs the work of LAFCOs. These changes are necessary as Commissions implement the Act and small inconsistencies are found, or clarifications are needed, to make the law as unambiguous as possible. AB 1581 currently makes minor technical corrections to language used in the Act. LA LAFCO is grateful to your Committee, staff and CALAFCO, all of whom worked diligently on this language to ensure there are no substantive changes, while creating a significant increase in the clarity of the Act for all stakeholders.

As you may know, representatives of LAFCOs submit items for inclusion in the Omnibus Act. I am particularly proud that AB 1581 includes several items suggested by our staff; given this input, passage of this year's Omnibus Bill is particularly important to LA LAFCO.

AB 1581 helps ensure that the Cortese-Knox-Hertzberg Act remains a vital and practical law, one which is consistently applied around the state. My fellow commissioners and I appreciate your Committee's authorship and support of this bill, and your continued support of the mission of LAFCOs.

Sincerely,

Jerry Gladbach
Chair

Copies to: Members, Assembly Local Government Committee
Commissioners, Local Agency Formation Commission for the County of Los Angeles
Jimmy MacDonald, Consultant, Assembly Local Government Committee
William Weber, Consultant, Assembly Republican Caucus
Pamela Miller, Executive Director, CALAFCO



March 18, 2021

Honorable Cecilia Aguiar-Curry, Chair
Assembly Local Government Committee
California State Assembly
State Capitol, Room 5144
Sacramento, CA 95814

RE: SUPPORT of AB 1581: Local Government Committee Omnibus Bill

Dear Chair Aguiar-Curry:

The California Association of Local Agency Formation Commissions (CALAFCO) is pleased to sponsor and support the Assembly Local Government Committee Bill **AB 1581** which makes technical, non-substantive changes to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 (the Act).

This annual bill includes technical changes to the Act which governs the work of Local Agency Formation Commissions. These changes are necessary as Commissions implement the Act and small inconsistencies are found or clarifications are needed to make the law as unambiguous as possible. **AB 1581** currently makes minor technical corrections to language used in the Act. CALAFCO is grateful to your Committee and staff, and the members of our Legislative Committee, all of whom worked diligently on this language to ensure there are no substantive changes while creating a significant increase in the clarity of the Act for all stakeholders.

This legislation helps insure the Cortese-Knox-Hertzberg Act remains a vital and practical law that is consistently applied around the state. We appreciate your Committee's authorship and support of this bill, and your support of the mission of Local Agency Formation Commissions. As always, I am happy to provide any additional information needed.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "Pamela Miller".

Pamela Miller
Executive Director

cc: Members, Assembly Local Government Committee
Jimmy MacDonald, Consultant, Assembly Local Government Committee
William Weber, Consultant, Assembly Republican Caucus

ASSEMBLY BILL**No. 703****Introduced by Assembly Member Blanca Rubio**

February 16, 2021

An act to amend Section 54953 of the Government Code, relating to local government.

LEGISLATIVE COUNSEL'S DIGEST

AB 703, as introduced, Blanca Rubio. Open meetings: local agencies: teleconferences.

Existing law, the Ralph M. Brown Act, requires, with specified exceptions, that all meetings of a legislative body of a local agency, as those terms are defined, be open and public and that all persons be permitted to attend and participate. The act contains specified provisions regarding the timelines for posting an agenda and providing for the ability of the public to observe and provide comment. The act allows for meetings to occur via teleconferencing subject to certain requirements, particularly that the legislative body notice each teleconference location of each member that will be participating in the public meeting, that each teleconference location be accessible to the public, that members of the public be allowed to address the legislative body at each teleconference location, that the legislative body post an agenda at each teleconference location, and that at least a quorum of the legislative body participate from locations within the boundaries of the local agency's jurisdiction. The act provides an exemption to the jurisdictional requirement for health authorities, as defined.

Existing law, Executive Order N-29-20, suspends the Ralph M. Brown Act's requirements for teleconferencing during the COVID-19 pandemic, provided that notice requirements are met, the ability of the

public to observe and comment is preserved, as specified, and that a local agency permitting teleconferencing have a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, as specified.

This bill would remove the requirements of the act particular to teleconferencing and allow for teleconferencing subject to existing provisions regarding the posting of notice of an agenda and the ability of the public to observe the meeting and provide public comment. The bill would require that, in each instance in which notice of the time of the teleconferenced meeting is otherwise given or the agenda for the meeting is otherwise posted, the local agency also give notice of the means by which members of the public may observe the meeting and offer public comment and that the legislative body have and implement a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities, consistent with the federal Americans with Disabilities Act, as provided.

This bill would declare the Legislature's intent, consistent with the Governor's Executive Order N-29-20, to improve and enhance public access to local agency meetings into the future, and considering the digital age, by allowing broader access through teleconferencing options.

The California Constitution requires local agencies, for the purpose of ensuring public access to the meetings of public bodies and the writings of public officials and agencies, to comply with a statutory enactment that amends or enacts laws relating to public records or open meetings and contains findings demonstrating that the enactment furthers the constitutional requirements relating to this purpose.

This bill would make legislative findings to that effect.

Vote: majority. Appropriation: no. Fiscal committee: no.
State-mandated local program: no.

The people of the State of California do enact as follows:

- 1 SECTION 1. Section 54953 of the Government Code is
- 2 amended to read:
- 3 54953. (a) All meetings of the legislative body of a local
- 4 agency shall be open and public, and all persons shall be permitted
- 5 to attend any meeting of the legislative body of a local agency,
- 6 except as otherwise provided in this chapter.
- 7 (b) (1) Notwithstanding any other provision of law, the
- 8 legislative body of a local agency may use teleconferencing for

1 the benefit of the public and the legislative body of a local agency
2 in connection with any meeting or proceeding authorized by law.
3 The teleconferenced meeting or proceeding shall comply with all
4 *otherwise applicable* requirements of this chapter and all otherwise
5 applicable provisions of law relating to a specific type of meeting
6 or proceeding.

7 (2) Teleconferencing, as authorized by this section, may be used
8 for all purposes in connection with any meeting within the subject
9 matter jurisdiction of the legislative body. All votes taken during
10 a teleconferenced meeting shall be by rollcall.

11 (3) If the legislative body of a local agency elects to use
12 teleconferencing, it shall ~~post agendas at all teleconference~~
13 ~~locations and allow members of the public to observe the meeting~~
14 ~~and address the legislative body, and it shall give notice of the~~
15 ~~meeting and post agendas as otherwise required by this chapter.~~
16 *The agenda shall provide an opportunity for members of the public*
17 *to address the legislative body directly pursuant to Section 54954.3.*
18 *In each instance in which notice of the time of the teleconferenced*
19 *meeting is otherwise given or the agenda for the meeting is*
20 *otherwise posted, the local agency must also give notice of the*
21 *means by which members of the public may observe the meeting*
22 *and offer public comment. The legislative body shall conduct*
23 *teleconference meetings in a manner that protects the statutory*
24 *and constitutional rights of the parties or the public appearing*
25 *before the legislative body of a local agency. Each teleconference*
26 *location shall be identified in the notice and agenda of the meeting*
27 *or proceeding, and each teleconference location shall be accessible*
28 *to the public. During the teleconference, at least a quorum of the*
29 *members of the legislative body shall participate from locations*
30 *within the boundaries of the territory over which the local agency*
31 *exercises jurisdiction, except as provided in subdivision (d). The*
32 *agenda shall provide an opportunity for members of the public to*
33 *address the legislative body directly pursuant to Section 54954.3*
34 *at each teleconference location. If the legislative body uses*
35 *teleconferencing to hold a meeting, the legislative body must have*
36 *and implement a procedure for receiving and swiftly resolving*
37 *requests for reasonable accommodation for individuals with*
38 *disabilities, consistent with the federal Americans with Disabilities*
39 *Act of 1990 (42 U.S.C. Sec. 12132), and resolving any doubt in*
40 *favor of accessibility. The procedure for receiving and resolving*

1 *requests for accommodation must be noticed each time notice of*
2 *the means by which members of the public may observe the*
3 *teleconference meeting and offer public comment is made.*

4 (4) For the purposes of this section, “teleconference” means a
5 meeting of a legislative body, the members of which are in different
6 locations, connected by electronic means, through either audio or
7 video, or both. Nothing in this section shall prohibit a local agency
8 from providing the public with additional teleconference locations.

9 (c) (1) No legislative body shall take action by secret ballot,
10 whether preliminary or final.

11 (2) The legislative body of a local agency shall publicly report
12 any action taken and the vote or abstention on that action of each
13 member present for the action.

14 (3) Prior to taking final action, the legislative body shall orally
15 report a summary of a recommendation for a final action on the
16 salaries, salary schedules, or compensation paid in the form of
17 fringe benefits of a local agency executive, as defined in
18 subdivision (d) of Section 3511.1, during the open meeting in
19 which the final action is to be taken. This paragraph shall not affect
20 the public’s right under the California Public Records Act (Chapter
21 3.5 (commencing with Section 6250) of Division 7 of Title 1) to
22 inspect or copy records created or received in the process of
23 developing the recommendation.

24 ~~(d) (1) Notwithstanding the provisions relating to a quorum in~~
25 ~~paragraph (3) of subdivision (b), if a health authority conducts a~~
26 ~~teleconference meeting, members who are outside the jurisdiction~~
27 ~~of the authority may be counted toward the establishment of a~~
28 ~~quorum when participating in the teleconference if at least 50~~
29 ~~percent of the number of members that would establish a quorum~~
30 ~~are present within the boundaries of the territory over which the~~
31 ~~authority exercises jurisdiction, and the health authority provides~~
32 ~~a teleconference number, and associated access codes, if any, that~~
33 ~~allows any person to call in to participate in the meeting and the~~
34 ~~number and access codes are identified in the notice and agenda~~
35 ~~of the meeting. (2) Nothing in this subdivision shall be construed~~
36 ~~as discouraging health authority members of a legislative body~~
37 ~~from regularly meeting at a common physical site within the~~
38 ~~jurisdiction of the authority local agency or from using~~
39 ~~teleconference locations within or near the jurisdiction of the~~
40 ~~authority. A teleconference meeting for which a quorum is~~

1 established pursuant to this subdivision shall be subject to all other
2 requirements of this section: *local agency*.

3 (3) For purposes of this subdivision, a health authority means
4 any entity created pursuant to Sections 14018.7, 14087.31,
5 14087.35, 14087.36, 14087.38, and 14087.9605 of the Welfare
6 and Institutions Code, any joint powers authority created pursuant
7 to Article 1 (commencing with Section 6500) of Chapter 5 of
8 Division 7 for the purpose of contracting pursuant to Section
9 14087.3 of the Welfare and Institutions Code, and any advisory
10 committee to a county sponsored health plan licensed pursuant to
11 Chapter 2.2 (commencing with Section 1340) of Division 2 of the
12 Health and Safety Code if the advisory committee has 12 or more
13 members.

14 SEC. 2. It is the intent of the Legislature in enacting this
15 measure to improve and enhance public access to local agency
16 meetings into the future, and considering the digital age, by
17 allowing broader access through teleconferencing options
18 consistent with the Governor's Executive Order 29-20 dated March
19 17, 2020, permitting expanded use of teleconferencing during the
20 COVID-19 pandemic.

21 SEC. 3. The Legislature finds and declares that Section 1 of
22 this act, which amends Section 54953 of the Government Code,
23 furthers, within the meaning of paragraph (7) of subdivision (b)
24 of Section 3 of Article I of the California Constitution, the purposes
25 of that constitutional section as it relates to the right of public
26 access to the meetings of local public bodies or the writings of
27 local public officials and local agencies. Pursuant to paragraph (7)
28 of subdivision (b) of Section 3 of Article I of the California
29 Constitution, the Legislature makes the following findings:

30 This act is necessary to ensure minimum standards for public
31 participation and notice requirements allowing for greater public
32 participation in teleconference meetings.

Background Sheet

AB 703 (Rubio, B)

Enhancing Public Access Through Teleconferencing

BACKGROUND

As part of his response to the COVID-19 pandemic, Governor Newsom issued Executive Order N-29-20 in March 2020 to expand public access to meetings of local agencies by suspending some of the restrictions on teleconferencing. Allowing local agencies to utilize teleconferencing for meetings of the legislative body has enhanced public access and increased participation by the public.

PROBLEM

With the expiration of Executive Order N-29-20, local agencies will again be required to comply with antiquated provisions of existing law which make it much more difficult to hold meetings of the legislative body by teleconference. Current law refers to “teleconference locations” and requires various actions to be taken at “teleconference locations” by local governments wishing to teleconference meetings. Current law does not recognize that a teleconference location is now wherever there is a person with a computer, a tablet, or a mobile phone!

Proposed Solution

AB 703 will eliminate the previously existing concept of “teleconference locations”; will revise existing law to ensure minimum standards for public participation; and will revise notice requirements to allow for greater public participation in teleconference meetings of local agencies. The bill does not require teleconferencing, but modernizes existing law to ensure greater public participation in meetings of the legislative bodies of local agencies which choose to utilize teleconferencing.

AB 703 also expresses legislative intent to improve and enhance public access to local agency meetings,

consistent with the digital age, by allowing broader access through teleconferencing options consistent with the Governors Executive Order N-29-20, permitting expanded use of teleconferencing during the COVID-19 pandemic.

SPONSOR

- Three Valleys Municipal Water District

SUPPORT

- Three Valleys Municipal Water District

OPPOSITION

- None on File

CONTACT

Kirk Howie
Chief Administrative Officer
Three Valleys Municipal Water District
khowie@tvmwd.com
909-621-5568, X 108



LOS ANGELES COUNTY CITY SELECTION COMMITTEE

MEMBER CITIES

Agoura Hills
Alhambra
Arcadia
Artesia
Avalon
Azusa
Baldwin Park
Bell
Bellflower
Bell Gardens
Beverly Hills
Bradbury
Burbank
Calabasas
Carson
Cerritos
Claremont
Commerce
Compton
Covina
Cudahy
Culver City
Diamond Bar
Downey
Duarte
El Monte
El Segundo
Gardena
Glendale
Glendora
Hawaiian Gardens
Hawthorne
Hermosa Beach
Hidden Hills
Huntington Park
Industry
Inglewood
Irwindale
La Canada Flintridge
La Habra Heights
La Mirada
La Puente
La Verne
Lakewood
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Lawndale
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Long Beach
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Rolling Hills Estates
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Sierra Madre
Signal Hill
South El Monte
South Gate
South Pasadena
Temple City
Torrance
Vernon
Walnut
West Covina
West Hollywood
Westlake Village
Whittier

March 11, 2021

Mr. Paul A. Novak
Executive Director
Local Agency Formation Commission
80 South Lake Avenue, Suite 870
Pasadena, CA 91101

Re: Membership Appointment to the Local Agency Formation Commission by the
Los Angeles County City Selection Committee

Dear Mr. Novak:

At its meeting of March 8, 2021, the Los Angeles County City Selection Committee
reappointed Mayor Pro Tem Margaret Finlay, City of Duarte, as Member to the
Local Agency Formation Commission for a 4-year term of office ending May 8, 2025.

Sincerely,

Twila P. Kerr
Deputy Secretary

TK:ch

c: Each Appointee
Committee Book

OFFICERS

Patrick J. Furey
Chairman

John A. Mirisch
Vice Chairman

Celia Zavala
Acting Secretary

Twila P. Kerr
Deputy Secretary

Executive Officer Report

April 14, 2021

Agenda Item No. 13.a.

The Executive Officer hereby reports the following:

- **Redevelopment Agency Oversight Boards:** The Independent Special District Selection Committee (ISDSC) has appointed Lloyd Johnson of the San Gabriel Valley Mosquito & Vector Control District as the special district representative to fill an existing vacancy on Los Angeles County Redevelopment Agency Oversight Board No. 5. The ISDSC has extended the nomination period (to April 9, 2021) for the special district representative to fill an existing vacancy on Los Angeles County Redevelopment Agency Oversight Board No. 2 (no nominations were submitted to the ISDSC in the original call for nominations).
- **Staff Schedule:** Based upon the Executive Officer's continued consultation with the Chair and legal counsel, LAFCO staff continue to work remotely, in furtherance of State and County emergency orders.

Staff Recommendation:

1. Receive and file the Executive Officer Report.